



**ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିମିଟେଡ୍**  
**ODISHA POWER TRANSMISSION CORPORATION LIMITED**

REGD OFFICE : JANAPATH , BHUBANESWAR-751022, PH- 0674- 2547185  
OFFICE OF SR.GENERAL MANAGER(S&S),GROUND FLOOR,FINANCE BUILDING, BHOINAGAR, BHUBANESWAR  
email: [sto.cle.bbs@optcl.co.in](mailto:sto.cle.bbs@optcl.co.in)

**TENDER SPECIFICATION NO.- SR.GM(S&S)- 03 /2022-23**

**FOR**  
**MAJOR REPAIR AND RENOVATION OF 01 NO. OF 13 PASSENGER ELEVATOR INSTALLED AT**  
**MULTISTORIED BUILDING, OPTCL, BHUBANESWAR**

LAST DATE AND TIME OF RECIEPT OF TENDER PAPER-	20.01.2023 UPTO 01:00PM
DATE OF OPENING OF TENDER PAPER-	20.01.2023 at 4.00PM
COST OF TENDER PAPER-	Rs.4,720 .00 (including @18% GST)



# ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିମିଟେଡ

## **ODISHA POWER TRANSMISSION CORPORATION LIMITED**

REGD OFFICE : JANAPATH , BHUBANESWAR-751022, PH- 0674- 2547185, Fax: 2540016  
OFFICE OF SR.GENERAL MANAGER(S&S), GROUND FLOOR,FINANCE BUILDING, BHOINAGAR, BHUBANESWAR-22

**email: [sto.cle.bbs@optcl.co.in](mailto:sto.cle.bbs@optcl.co.in), Website: [www.optcl.co.in](http://www.optcl.co.in), CIN: U40102OR2004SGC007553**

No.EMC-182/2018

dt. 27 .12.2022

### **TENDER NOTICE NO.- SR.GM(S&S)- 03 /2022-23**

For and on behalf of Odisha Power Transmission Corporation Ltd., Sr. GM (S&S), OPTCL, Bhubaneswar invites Tenders from Manufacturers / reputed contractor/repairers having valid GST registration and PAN for major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar duly superscribed on the cover as: “Tender for major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar”. Tender papers can be downloaded from the OPTCL website from dt. 30.12.2022 to dt. 20.01.2023 upto 1.00PM. The last date for receipt of tender is dt. 20.01.2023 upto 1.00PM. The tender will be opened on dt. 20.01.2023 at 4.00PM. Interested firms may visit OPTCL’s official website [www.optcl.co.in](http://www.optcl.co.in) for detail specifications.

OPTCL reserves the right to accept or reject the tender without assigning any reason thereof.

**N.B.:** All subsequent addendum / corrigendum to the tender shall be hosted in OPTCL’s Official Website [www.optcl.co.in](http://www.optcl.co.in) only.

Sd/-

**SR. GENERAL MANAGER [S&S]**

CC to

1. Director (Operation) /CFO, OPTCL for kind information.
2. GM (IT), OPTCL for kind information & necessary action. It is requested to upload the tender documents on OPTCL website for wide publication.
3. SE (Civil), CWC, OPTCL for kind information & necessary action.
4. Dy.Manager (HRD), CR Branch, OPTCL, BBSR for publication of the above Tender Notice in daily newspapers as per OPTCL norms.



## **NOTICE INVITING TENDER**

**ODISHA POWER TRANSMISSION CORPORATION LTD  
JANPATH, BHUBANESWAR – 751 022,**

### **TENDER NOTICE NO. SR.GM(S&S)- 03 / 2022-23**

For and on behalf of Odisha Power Transmission Corporation Ltd., **Sr. GM (S&S), OPTCL, Bhubaneswar** invites Tenders from **Manufacturers/ reputed contractor/repairers under Single-Part bidding system in sealed cover** having GST registration and valid PAN for **major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar**. The sealed envelope should be super scribed as: **“Tender for major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar”**. Tender papers can be downloaded from the OPTCL website [www.optcl.co.in](http://www.optcl.co.in) from **dt. 30.12.2022 to dt. 20.01.2023 upto 1:00PM**. The tender shall be received **up to 1.00PM on dt. 20.01.2023** and shall be opened on same day **at 4.00PM**. Interested bidders may visit OPTCL’s official website [www.optcl.co.in](http://www.optcl.co.in) for detail specifications.

Sl. No.	Tender Specification No.	Description of works.	Cost of Tender Paper (In Rs)	Last date of receipt of tender
1.	Sr. G.M. (S&S)- 03 /2022-23	Major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar.	4,720.00 (Inclusive of 18% GST)	<b>20.01.2023</b> at 1.00PM

The bidders who want to submit tender shall have to pay non-refundable amount of **Rs. 4,720.00 (Rupees four thousand seven hundred twenty)** only including GST @ 18% towards the cost of tender paper in the shape of Demand draft/Pay order, drawn in favour of the **“G. M. Store Circle, OPTCL”** payable at **“Bhubaneswar”** along with the sealed tender.

There shall be no provisions for Bid Security in lieu of EMD in the bid documents for the above work.

In case of non-submission of cost of tender papers, the tender shall liable to be rejected at any stage of the contract.

The Complete bid for the works will be received **upto 1.00 P.M. on dt. 20.01.2023** and the same will be **opened at 4.00 P.M.** on the same date. In the event of any specified date for submission or opening of bids being declared a holiday, the bids will be received / opened upto the appointed times on the next working day. Only one representative of the bidder will be allowed to participate in the bid opening with valid identity.

**OPTCL reserves the right to accept or reject the tender without assigning any reason thereof. Minimum qualification criteria of bidders:**

1. The Bidder should have valid PAN & GST registration certificate.
2. The bidder must have executed similar types of supply / work previously in Govt./PSU Sectors.

**N.B.:** All subsequent addendum / corrigendum to the tender shall be hosted in OPTCL’s Official Website [www.optcl.co.in](http://www.optcl.co.in) only.

# INSTRUCTIONS TO BIDDERS

## TABLE OF CONTENTS

Clause	Title	Page
1	Submission of Bids.	6
2	Opening of Bids.	6
3	Eligibility for submission of Bids.	6
4	Purchasers Right to Accept/Reject Bids.	6
5	Mode of Submission of Bids.	6
6	Cost of Tender Paper	6
7	Earnest Money Deposit.	6
8	Validity of Bids.	6
9	P r i c e.	6
10	Bidders to be fully Conversant with the Clause of the Specification.	7
11	Documents to Accompany Bids.	7
12	Conditional Offer.	7
13	General.	7

## **GENERAL TERMS & CONDITIONS OF CONTRACT (G.T.C.C.)**

### TABLE OF CONTENTS

Clause	Title	Page
1.	Scope of the Contract.	8
2.	Definition of term.	8
3	Rejection of Materials.	9
4	Experience of Bidders.	9
5	Right to Reject / Accept Any Tender.	9
6	Completion Period	9
7	Contractor/repairers Default Liability.	9
8	Force Majeure.	9
9	Extension of Time.	10
10	Guarantee Period.	10
11	Bank Guarantee towards Security Deposit & Performance Guarantee.	10
12	Terms of Payment.	10
13	Paying Officer	11
14	Verifying Officer	11
15	Cost Reduction (Penalty) for Delay in completion of Contract.	11
16	Contractor/repairer's Responsibility.	11
17	Jurisdiction of Court	11
18	Outright Rejection of Tenders.	11
19	List of Annexures	12

## **INSTRUCTIONS TO BIDDER**

**1. Submission of Bids:-**

Sealed tenders on single part basis, complete in all respect in the manner hereinafter specified are to be dropped in the “**Tender Box**” in the office of Sr. GM (S&S), OPTCL, Bhubaneswar on or before the date and time specified in the notice inviting the tenders against the relevant tender Specification. The bid shall be in sealed envelope super scribed on the cover with the relevant Tender Specification number on the right hand top side of the envelope.

**2. Opening of Bids.**

The bid shall be opened in the office of the Sr. GM (S&S), OPTCL, Bhubaneswar in presence of the bidders or their authorized representatives (limited to one person only) on the due date of opening of tender i.e on dt. 20.01.2023. After scrutiny of the technical particulars and other commercial terms, clarifications as may be required, shall be sought from the bidders.

**3. Eligibility for Submission of Bids.**

The bidder should have valid PAN & GST registration certificate.

The bidder must have executed similar types of supply / work previously in Govt./PSU Sectors.

The bidder should have it's own T&P required for above work.

**4. Right to Accept / Reject Bids.**

OPTCL reserves the right to reject any or all the tenders without assigning any reasons what so ever if it is in the interest of OPTCL.

**5. Mode of Submission of Bids.**

(A) The Sealed tenders should be dropped in the “**Tender Box**” in the office of the Sr. General Manager (S&S), OPTCL before due date and time. Any other mode shall not be accepted.

(B) Tenders through **E-mail or FAX** shall not be accepted under any circumstances.

**6. Cost of Tender paper**

The bidders shall submit non-refundable amount of **Rs. 4,720.00 (Rupees four thousand seven hundred twenty)** only including GST @ 18% towards the cost of tender paper along with the sealed tender, in the form of Demand draft/Pay order, drawn in favour of the “**G. M. Store Circle, OPTCL**” payable at “Bhubaneswar”.

**7. Earnest Money Deposit.**

There shall be no provisions for Bid Security in lieu of EMD in the bid documents for the above work.

**8. Validity of the Bids**

The tenders should be valid for a period of 60 days from the date of opening of the tender as notified in the tender notice failing which the tenders will be rejected.

**9. PRICE**

Bidders are requested to quote FIRM price only in the prescribed format as per Annexure-II. The quoted price should be inclusive of freight, packaging, loading & unloading charges, insurances etc. and including of GST as applicable.

**10. Bidders to be fully Conversant with the Clauses of the Specification.**

Bidders are expected to go through the tender specification and fully conversant with the meaning of all the Clauses of the Specification before submitting their tenders. In case of doubt regarding the meaning of any Clause, the Bidder may seek clarification in writing from the Sr. General Manager (S&S), OPTCL. This however, does not entitle the Bidder to ask for time beyond due date fixed for receipt of tender.

**11. Documents to Accompany Bids**

Bidders are required to submit the following documents with their bid:-

- i) Declaration Form as specified in the tender notice. (As per **Annexure –I**).
- ii) Cost of tender paper in the form of Demand draft/Pay order as specified in the tender notice.
- iii) Price Schedule in the prescribed format. (As per **Annexure –II**)
- iv) Copy of valid GST Regd. Certificate.
- v) Copy of PAN card.
- vi) Copy of Work orders in support of having experience of executing similar types of work previously in Govt./PSU Sectors.
- vii) Check List ( **As per Annexure-III**)
- viii) Schedule of work and completion period (**Annexure-IV**)
- ix) Copy of tender documents with signature & seal in each page as a token of acceptance of all terms & conditions of the tender.

**12. Conditional Offer**

Conditional offer shall not be accepted.

**13. General**

- i) Over writing should be avoided
- ii) In the event of discrepancy or arithmetical error in the schedule of price, the decision of the Purchaser shall be final and binding on the Bidder.
- iii) For evaluation of the price mentioned in words shall be taken if there is any difference in figure and words in the price bid.
- iv) Notice inviting tender shall form part of this Specification.

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## **GENERAL TERMS & CONDITIONS OF CONTRACT (G.T.C.C)**

### **1. Scope of the Contract**

The scope of the contract is for “major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar” are as under:

- i) Dismantling of elevator parts which are to be replaced for major repair and renovation.
- ii) As and when scaffolding required, it is to be done by the contractor/repairer at his own cost.
- iii) The dismantled materials of elevators are to be handed over to Dy. Manager(EI), OPTCL, Bhubaneswar.
- iv) Necessary repair and renovation work with replacement of required spares is to be carried out by contractor/repairer along with the followings:-
  - a) Commissioning and testing are to be carried out by the contractor/repairer.
  - b) The elevator after major repair and renovation work is to be handed over to the verifying officer, on successful Commissioning and testing for operation.
- v) During renovation work of assigned elevator, the operation of adjacent elevator should not be obstructed or hindered by any means.

### **2. Definition of Terms:**

For the purpose of this Specification and General Terms & Conditions of Contract (G.T.C.C.) the following words shall have the meanings hereby indicated, except where otherwise described or defined.

- i) “The Purchaser” shall mean the Sr. General Manager (S&S) for & on behalf of ODISHA POWER TRANSMISSION CORPORATION LTD., Bhubaneswar.
- ii) “The Engineer” shall mean the engineer appointed by the Purchaser for the purpose of this contract.
- iii) “Purchaser’s Representative” shall mean any Officers authorized by the Purchaser to supervise, inspect, test and examine workmanship and materials.
- iv) “The contractor/repairer ” shall mean the Bidder whose bid has been accepted by the Purchaser and shall include the Bidders’ executives, Administrators, Successors and permitted assignees.
- v) “Equipment” shall mean and include all machinery, apparatus, Materials, articles to be provided under the contract by the contractor/repairer.
- vi) “Contract Price” shall mean the sum named in or calculated in accordance with the provisions of the contract as the “Contract Price”.
- vii) “General Conditions” shall mean these General Terms and Conditions of Contract.
- viii) “The Specification” shall mean the Specification annexed to or issued with G.T.C.C. and shall include the specification attached thereto.



- ix) "Writing" shall include any manuscript, type written, printed or other statement re-production in any visible form and whether under seal or under hand.
- x) "F.O.R. Destination Costs" shall mean the cost of equipment and material at the consignee's site.
- xi) The term "Contract documents" shall mean and include G.T.C.C., Specifications, Schedules, Drawings, Form of Tender, Covering Letter, Schedule of Price of the final successful bidder & any special conditions applicable to the particular contract, Specifications and drawings and the purchase/work order if any to be entered into.

**3. Rejection of Materials:**

In the event of any of the materials/equipment supplied by the contractor/repairer is found defective due to faulty design, bad workmanship, bad materials used or otherwise not in conformity with the requirements of the Specification, the Purchaser shall either reject the materials/equipment or ask the contractor/repairer in writing to rectify the same. The contractor/repairer on receipt of such notification shall either rectify or replace the defective equipment free of cost to the Purchaser. If the Contractor/repairer fails to do so, the Purchaser may:-

- (a) As its option, replace or rectify such defective equipment and recover the extra costs so involved from the Contractor/repairer plus fifteen percent and /or.
- (b) Terminate the contract for balance work/supplies, with enforcement of "Cost reduction (penalty)" Clause for the un-delivered goods / works.

**4. Experience of Bidders:**

The bidders must have experience in executing similar type of jobs previously in Govt./ PSU Sectors. As a supporting proof, the bids should be accompanied with copy of purchase orders/ Work orders pertaining to major repair and renovation work of elevator.

**5. Right to Reject / Accept any Tender :**

The Purchaser reserves the right either to reject or to accept any or all tenders if the situation so warrants in the interest of OPTCL.

**6. Completion Period:**

The above repair and renovation work must be completed in all respect as per specification within 30 days from the date of issue of the work order.

**7. Contractor/repairer's Default Liability.**

The Purchaser may, upon written notice of default to the Contractor/repairer, terminate the contract in circumstances detailed hereunder.

If in the judgment of the Purchaser, the Contractor/repairer fails to complete the work within the time specified in the contract or within the period for which extension has been granted by the Purchaser in writing in response to written request of the Contractor/repairer.

**8. Force Majeure:**

The Contractor/repairer shall not be liable for any penalty for delay or for failure to perform the contract for reasons of force Majeure such as acts of God, acts of the public enemy, acts of Govt., Fires, Floods, Epidemics, Pandemic, Quarantine restrictions, strikes, Freight

Embargo, provided that the Contractor/repairer shall within ten (10) days from the beginning of such delay notify the Purchaser in writing of the cause of delay, upon which, the Purchaser shall verify the facts and grant such extension as facts justify.

**9. Extension of Time.**

If the major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar is delayed due to reasons beyond the control of the Contractor/repairer, the Contractor/repairer shall without delay give notice to the Purchaser in writing of his claim for an extension of time. The Purchaser on receipt of such notice may agree to extend the date of completion as may be reasonable but without prejudice to other terms and conditions of the contract.

**10. Guarantee Period.**

- i) The repaired elevator with replaced, required & other ancillary items should be Guaranteed for satisfactory operation and against defects in design, materials and workmanship for a period of at least 12 (twelve) months from the date of commissioning. A Guarantee Certificate to this effect should be furnished in triplicate to the purchaser for his approval. Any defect noticed during this period should be rectified by the Contractor/repairer free of cost to the Purchaser provided such defects are due to faulty design, bad workmanship or bad materials used, upon written notice from the Purchaser.
- ii) Equipment/material failed or found defective during Guarantee period shall have to be guaranteed after repair/replacement for a further period of 12 months from the date of commissioning.
- iii) The prevailing AMC for the to be renovated elevator will be freezed for the whole Guarantee period.

**11. Bank Guarantee towards Security Deposit and Performance Guarantee.**

The successful bidder should furnish a Composite Bank Guarantee as per the proforma enclosed at **Annexure-V** for 3%(Three percent) of the total cost of the work order, from any Nationalized/ Scheduled Bank having a place of business at Bhubaneswar, to the office of Sr. General Manager, Stores & Services Circle, OPTCL, Bhubaneswar within 15(Fifteen) days of issue of work order. The Bank Guarantee shall be executed on non-judicial stamp paper worth of Rs.29/- or as applicable, as per the prevalent rules, valid for a period of 2(two) month more than the guarantee period for scrutiny and acceptance, failing which the work order will be liable for cancellation without any further written notice. The said Bank Guarantee should be accompanied or followed by a confirmation letter from the concerned Bank & should have provision for encashment at BBSR. The BG should be revalidated as & when intimated to you to cover the entire guarantee period.

- i) No interest is payable on any kind of Bank Guarantee.
- ii) In case of non-fulfillment of contractual obligation as required in the detailed work order/specification, the composite Bank Guarantee shall be forfeited.

**12. Terms of Payment.**

100% payment shall be made after completion of major repair and renovation of 01 no. of

13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar against submission of Bills subject to verification by the verifying Officers and approval of Guarantee Certificates by the purchaser and furnishing of @3% value of cost of work order as Composite Bank Guarantee.

**13. Paying Officer:**

DDO, EHT Stores Division, Bhubaneswar, OPTCL is the paying officer for the above works with supply of materials against the above tender.

**14. Verifying Officer:**

SDO (EI), EM Cell, OPTCL is the consignee & verifying officer for the above works of the tender.

**15. Cost Reduction (Penalty) for Delay in Completion of Contract.**

(i) If the Contractor/repairer fails to complete the work of major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar within the completion period specified in the contract including time extension, if any, granted thereto, the Purchaser shall recover from the Contractor/repairer penalty for a sum of one half of one percent (0.5 per cent) of the contract price for each calendar week of delay or any part thereof. The total amount of penalty shall not exceed five per cent (5%) of the contract price.

(ii) Subsequent to completion of work If the Contractor/repairer fails to rectify/ replace the equipment/materials against any defect within 30days from the date of intimation of the fact, so noticed by the purchaser within the guarantee period then the penalty for sum of one half of the one percent (0.5%) of the total work order amount for each calendar week of delay shall be recovered by the purchaser within the guarantee period. The total amount of penalty in this case shall not exceed 03% (subject to maximum limit to BG value) of the work order amount. If the defects so intimated will not be rectified by the Contractor/repairer within the guarantee period then whole of the BG will be forfeited by the purchaser, without any intimation to the Contractor/repairer.

**16. Contractor/repairer's Responsibility.**

Notwithstanding to anything mentioned in the Specification or subsequent approval or acceptance by the Purchaser, the ultimate responsibility for workmanship, materials used and satisfactory performance shall rest with the Contractor/repairers.

**17. Jurisdiction of Court.**

Suits if any arising out of this contract shall be subject to jurisdiction of the Courts at Bhubaneswar, District- Khorda, Odisha.

**18. Outright Rejection of Tenders.**

Tenders shall be outright rejected if Contractor/repairers / bidders fails to comply with the following requirements:

- i) Tenders shall be submitted in person.
- ii) Tenders shall not be submitted by FAX or E-mail.
- iii) Tenders shall be accompanied by the prescribed Cost of Tender paper.
- iv) Tender shall be kept valid for a period of 60 days from the date of opening of Tender.
- v) The prices should be **FIRM** and should be quoted as per Annexure-II. Incomplete

- vi) submission of this schedule will make the tender liable for rejection.  
vii) Tenders must be accompanied with PAN and GST registration certificate.  
vii) Copy of Work Orders in support of having experience in executing similar types of work in govt./ PSU sectors.

## 19. LIST OF ANNEXURES

The following Schedules and proforma are annexed to this Specification as referred to in the relevant Clauses.

i)	Declaration Form	ANNEXURE-I
ii)	Schedule of Prices	ANNEXURE-II
iii)	Check List Schedule of Prices	ANNEXURE-III
iv)	Schedule of work and completion period	ANNEXURE-IV
v)	Format of Composite Bank Guarantee for Security Deposit & Performance guarantee.	ANNEXURE-V

**Sr. General Manager (S&S)**

**DECLARATION FORM**

**To**

The Sr. General Manager (S&S),  
,OPTCL, BBSR-751022

Sub:- Tender Specification No-\_\_\_\_\_

Sir,

1. Having examined the above specification together with terms & conditions referred to therein \* I/We the undersigned hereby offer to supply the materials/equipment covered therein complete in all respects as per the specification and General conditions, at the rates, entered in the attached contract schedule of prices in the Tender.
2. \* I/We hereby undertake to have the materials/equipment delivered within the time specified in the Tender.
3. \* I/We hereby guarantee the technical particulars given in the Tender supported with necessary reports from concerned authorities.
4. \* I/We certify to have submitted the bid electronically by remitting \*cash/money order/D.D./ remitting the cost of tender, herewith and this has been acknowledged by your letter/ money receipt No.

Dated,

5. In the event of Tender, being decided in \*my/our favour, \* I/We agree to furnish the Composite B.G. in the manner, acceptable to ORISSA POWER TRANSMISSION CORPORATION LTD., and for the sum as applicable to \*me/us as per clause-11 of section-II of this specification within 15 days of issue of letter of intent/purchase order failing which \*I/We clearly understand that the said letter of Intent/Purchase order will be liable to be withdrawn by the purchaser.

**Bid Security Declaration**

\*I/We further declare that, we will not modify/withdraw the bid after opening of techno-commercial bid (i.e. part-I bid) during its validity period and in such an event we agree that OPTCL would be free to debar us from participating in the tenders floated by OPTCL for a period of three years.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

Yours faithfully

Signature of the Bidder with seal of the company

[This form should be dully filled up by the Bidder and uploaded at the time of submission of tender.]

\* (Strikeout whichever is not applicable)

**SCHEDULE OF PRICE**

Sl.no	Description	Unit	QTY	Unit Rate (in Rs.)	Total Amount (in Rs.)
<b>1</b>	<b>Replacement of Controller with Micro Processor Includes</b>				
a	Microprocessor	Set	1		
b	Electronic multilayers PCB.				
c	Brake PCB.				
d	Door safety circuit PCB.				
e	sensor and limit sensing unit				
f	over load sensing				
g	Relay &contactor for safety.				
h	V3F main drive (fuji make 7.5 kw)				
<b>2</b>	<b>Replacement of Fermator Door system Includes</b>				
a	landing door	Set	5		
b	hanger plate				
c	door contact				
d	panels				
e	Door contact				
f	door sparing				
<b>3</b>	<b>Replacement of car operating panel Includes</b>				
a	Digital display	Set	1		
b	All floor push button				
c	Door Opening and closing push buttons				
d	Fan switch (Auto matic)				
e	Light switch(Auto mateic)				
f	Auto attendance key system				
<b>4</b>	<b>Replacement of New landing Operating panels Includes</b>				
a	all floor display lop display	Set	5		
b	All floor switches (Both direction)				
<b>5</b>	<b>Replacement of New car door mechanizm includes</b>				
a	Door header (Fermator)	Set	1		
b	door belt				
c	door drive				
d	door motor				
e	door sensor				
f	door cam				
g	door panels, door shoe				
<b>6</b>	<b>Replacement of Limit Switches</b>				
a	For over travel Protection	pcs	6		

b	for final floor sensing				
<b>7</b>	<b>Overhauling of Gear Box includes</b>				
a	Oil Replacement	nos	1		
b	Rope Cleaning				
c	Rope Oiling				
d	Bearing works as required				
<b>8</b>	<b>S.I.T.C of floor sensing reed system for all floor</b>	pcs	4		
<b>9</b>	<b>S.I.T.C of Magnets for reed switch</b>	pcs	13		
<b>10</b>	<b>Shaft wiring (Replacement of existing wiring with compatible wiring as per requirement)</b>	set	1		
a	door wiring				
b	reed switch wiring				
c	Limit switch wiring				
d	car top wiring				
<b>11</b>	<b>S.I.T.C. of 26 core travelling cable&amp; Wiring material</b>	set	1		
<b>12</b>	<b>Dismantling of existing along with Installation, testing and commissioning Charge of new version</b>	LS	LS		
<b>Total Value (A) (Excluding GST)</b>					
<b>(B)</b>	<b>Cabin interior designs as below</b>	<b>Unit</b>	<b>QTY</b>	<b>Unit Rate (in Rs.)</b>	<b>Total Amount (in Rs.)</b>
1	led lighting	Set	1		
2	cabin fan				
3	Car wall interior design ( with panelling in Mica)				
<b>Total Value (B) (Excluding GST)</b>					
<b>Total Value (A+B) (Excluding GST)</b>					
<b>GST @18%</b>					
<b>Grand Total value (Including GST)</b>					
<b>Or, Say</b>					

Place:  
Date :

Signature of bidder  
With Seal of the Company

N.B. :

1. The price should be inclusive of freight, packaging, loading & unloading charges, insurance & other duties including transporting charges.
2. Conditional offers will not be acceptable.

## ANNEXURE – III

### CHECK LIST

1	Declaration form (As per <b>Annexure –I</b> )	Yes/No
2	Cost of tender paper furnished in shape of DD/Pay Order.	Yes/No
3	Quotation in Price Schedule in the prescribed format ( <b>Annexure-II</b> )	Yes/No
4	Check List ( <b>As per Annexure-III</b> )	Yes/No
5	Copy of GST Registration Certificate submitted	Yes/No
6	Copy of Work orders in support of having experience on executing similar types of work previously in GOvt./PSU Sectors.	Yes/No
7	Copy of tender documents with signature in each page as a token of acceptance of all terms & conditions of the tender.	Yes/No
8	Whether agreeable to furnish Bank Guarantee ( <b>Annexure-V</b> ) towards Security Deposit and performance Guarantee as per Clause – 11 of GTCC.	Yes/No
9	Terms of Payment: Whether agreeable to OPTCL's standard terms of payment as per clause –12 of GTCC	Yes/No
10	Nature of Price: Firm	Yes/No
11	Penalty: Whether agreeable to OPTCL's terms of Penalty (Cost reduction)	Yes/No
12	Validity: - Whether agreeable to OPTCL's terms of validity of Tender for 60 days from the date of opening of tender.	Yes/No
13	Completion of work: Whether agreeable to OPTCL's terms of completion of work as per clause –6 of GTCC.	Yes/No
14	Copy of PAN Card submitted.	Yes/No
15	Schedule of work and completion period ( <b>Annexure-IV</b> )	Yes/No

Signature of the Bidder  
With Seal



**ANNEXURE – IV**

**SCHEDULE OF WORK AND COMPLETION PERIOD**

Sl. No	Description of Work	Desired Period Of Completion	Destination.
1	Major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar	Within 30 (thirty) days from the date of issue of the work order	Multistoried Building, OPTCL, Bhubaneswar

Signature of the Tenderer  
With Seal

**PROFORMA FOR COMPOSITE BANK GUARANTEE FOR SECURITY DEPOSIT AND PERFORMANCE GUARANTEE**

This Guarantee Bond is executed this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_ by us the \_\_\_\_\_ Bank at \_\_\_\_\_ P.O. \_\_\_\_\_, P.S. \_\_\_\_\_, Dist. \_\_\_\_\_ State \_\_\_\_\_.

WHEREAS the ODISHA POWER TRANSMISSION CORPORATION LTD (OPTCL a body corporate constituted under the Electricity (Supply) Act, 1948 (hereinafter called "the OPTCL") has placed Work order No. \_\_\_\_\_ date \_\_\_\_\_ (hereinafter called "The work order") on M/s \_\_\_\_\_ (hereinafter called "The Contractor/repairer") for Major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar.

1. AND WHEREAS the Contractor/repairer has agreed to Major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar in terms of the said work order.

AND WHEREAS the OPTCL has agreed (1) to exempt the Contractor/repairer from making payment of Security deposit (2) to release 100% payment to the Contractor/repairer for Major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar in terms of the said work order and (3) to exempt from performance guarantee on furnishing by the Contractor/repairer to the OPTCL, a Composite Bank Guarantee of the value for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) 10% (Ten percent) of the contract price of the said work.

NOW THEREFORE in consideration of the OPTCL having agreed (1) to exempt the Contractor/repairer from making payment of Security deposit (2) to release 100% payment to the Contractor/repairer for Major repair and renovation of 01 no. of 13 Passenger Elevator installed at Multistoried Building, OPTCL, Bhubaneswar in terms of the said work order and (3) to exempt from furnishing performance guarantee in terms of the said work order as aforesaid, we the \_\_\_\_\_ (Bank) (hereinafter referred to as 'the Bank') do hereby undertake to pay the OPTCL an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) against any loss or damage caused to or suffered by or would be caused to or suffered by the OPTCL by reason of any breach by the said Contractor/repairer(s) of any of the terms or conditions contained in the said work order.

2. We the \_\_\_\_\_ (Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on demand from the OPTCL stating that the amount claimed is due by way of loss or damage caused to or suffered by the OPTCL by reason of any breach by the said Contractor/repairer(s) of any of the terms or conditions contained in the said work order or by reason of the Contractor/repairer's failure to perform the said work order. Any such demand made on the Bank shall be conclusive as regards the amount due any payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).

3. We the \_\_\_\_\_ (Bank) also undertake to pay to the OPTCL any money so demanded notwithstanding any dispute or disputes raised by the Contractor/repairer(s) in any suit or proceeding instituted/pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor/repairer(s) shall have no claim against us for making such payment.

4. We, the \_\_\_\_\_ (Bank) further agree that the guarantee herein contained shall remain in full force and affect during the period that would be taken for the performance of the said work order and that it shall continue to do so enforceable till all the dues of the OPTCL under or by virtue of the said work order have been fully paid and its claims satisfied or discharged or till Managing Director, ODISHA POWER TRANSMISSION CORPORATION LTD. Certifies that the terms and conditions of the said work order have been fully and properly carried out by the said Contractor/repairer(s) and accordingly discharges this Guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the (Date \_\_\_\_\_) we shall be discharged from all liability under this guarantee thereafter.

5. We, the \_\_\_\_\_ (Bank) further agree that the OPTCL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said work order or to extend time of performance by the said

Contractor/repairer(s) and we shall not be relieved from our liability by reason of any such variations or extension being granted to the said Contractor/repairer(s) or for any forbearance, act or omission on the part of the OPTCL or any indulgence by the OPTCL to the said Contractor/repairer(s) or by any such matter or thing whatsoever which under the law relating to sureties would but this provisions have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the name, style and constitution of the Bank and Contractor/repairer(s).

7. We, t h e \_\_\_\_\_ (Bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the OPTCL in writing.

7. We the \_\_\_\_\_ Bank further agree that this guarantee shall also be evocable at our place of business at Bhubaneswar branch (Indicate the name of the branch) in the state of Odisha.

8. Not with Standing Clause:

1. Our liability under the Bank Guarantee is restricted to `.....

2. This Bank Guarantee shall be valid upto.....

3. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us at Bhubaneswar branch (Indicate the detail address of the branch) a written claim or demand or before.)

Dated the \_\_\_\_\_ Date of \_\_\_\_\_

**Witness :( With signature, name & address)**

1.

2.

For \_\_\_\_\_  
*(Indicate the name of Bank)*