



ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.8. ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Odisha Undertaking)

POWER TRAINING CENTRE, CHANDAKA

An ISO 9001:2015 Certified Training Centre

Tel: (0674) 2725966-5446 Fax: (0674) - 2725966, mail: ptc@optcl.co.in

CIN-U40102OR2004SGC007553

No. TD-PTC-04/2023 - 1 8 8 1 7 QCN- 18 /Dated, 25.10.2025
QUOTATION CALL NOTICE

Sealed quotations are invited from **Author**

ized Dealers / Manufacturers / Experienced Suppliers for the supply of the following items for Induction-cum-orientation programme JMT (Electrical) at PTC, Chandaka.

ITEM SPECIFICATIONS:

BALL POINT PENS – 85 NOS.	NOTEPADS (A4 SIZE) – 85 NOS.
• Ink Colour : Blue • Tip Size: 0.7 mm or 1.0 mm (smooth writing) • Type: Retractable or Cap type • Body Material: Plastic (ergonomic grip preferred) • Brand: Reputed Branded Linc, DOMS, Classmate • Ink Type: Oil-based for long-lasting writing • Price Range unit cost: ₹30-₹40 (Excluding GST)	• Paper Size : A4 • Number of Pages: 300 or higher • Paper Quality: 70 GSM or higher • Brand: Reputed Branded DOMS, Classmate • Colour : White • Theme: Plain • Cover Material: Paper-bound • Binding: Perfect or spiral binding • Price Range unit cost: ₹130-₹150 (Excluding GST)
SPIRAL DIARY – 85 NOS.	
• Minimum 60 Pages, 14.8 cm X 21.0 cm Size, Single Line • Hard Cover (OPTCL Color Design Logo) • Brand: Reputed branded make only (Worldone, Luxot etc.) • Price Range per unit – ₹50-₹60 (Excluding GST)	

Terms & Conditions:

1. **Quantity Variation:** The quantity mentioned (85 nos.) is subject to change either increase or decrease based on the actual requirement specified in the purchase order.
2. **Quotation Submission:** Tenderers must submit their quotation along with detailed terms and conditions for the supply of the specified materials.
3. **Submission Deadline:** The sealed quotation must reach the office of the undersigned on or before **31.10.2025 at 3:00 PM.**
4. **Opening of Quotations:** Quotations will be opened on **31.10.2025 at 3:30 PM**, in the presence of the tenderers or their authorized representatives, if any.
5. **Validity of Offer:** The offer must remain valid for a minimum period of **15 (fifteen)** days from the date of opening of the tender.
6. **Defective Material Replacement:** Any material found to be defective shall be replaced immediately at the supplier's cost.
7. **Delivery Location:** All materials must be delivered to **PTC Chandaka.**
8. **Payment Terms:** 100% payment will be made by **DDO Headquarters (OPTCL)** upon receipt of the materials in good condition.
9. **Submission of Samples:** Samples of each item must be submitted along with the offer.

10. **Compliance with Specifications:** Materials must strictly comply with the specifications provided. Offers that fail to meet the specifications will not be considered.
11. **Firm Price:** The prices quoted by the tenderers shall be **FIRM and FINAL**, with no escalation permitted during the validity of the offer or execution of the order.
12. **Right to Reject:** The undersigned reserves the right to reject any or all quotations without assigning any reason.


GM (EL) PTC 25.10.25

- i) **Copy to Notice Board.**