



ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି. ୫. ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Odisha Undertaking)

POWER TRAINING CENTRE, CHANDAKA

An ISO 9001:2015 Certified Training Centre

Tel: (0674) 2725966-5446 Fax: (0674) - 2725966, mail: ptc@optcl.co.in

CIN-U40102OR2004SGC007553

No. TD-PTC-05/2025-8519

QCN-03

/Dated, 23.05.2025

QUOTATION CALL NOTICE

Sealed quotations are invited from **Authorized Dealers / Manufacturers / Experienced Suppliers** for the supply of the following items for summer internship training programme at PTC, Chandaka.

ITEM SPECIFICATIONS:

BALL POINT PENS – 300 NOS.	NOTEPADS (A4 SIZE) – 300 NOS.
<ul style="list-style-type: none">• Ink Colour : Blue• Tip Size: 0.7 mm or 1.0 mm (smooth writing)• Type: Retractable or Cap type• Body Material: Plastic (ergonomic grip preferred)• Brand: Reputed/Branded• Ink Type: Oil-based for long-lasting writing• Maximum unit cost: ₹30 (Inclusive GST)	<ul style="list-style-type: none">• Paper Size : A4• Number of Pages: 240• Paper Quality: 70 GSM or higher• Brand: Reputed / Branded• Colour : White• Theme: Plain• Cover Material: Paper-bound• Binding: Perfect or spiral binding• Maximum unit cost: ₹170 (Inclusive GST)

Terms & Conditions:

1. **Quantity Variation:** The quantity mentioned (300 nos.) is subject to change either increase or decrease based on the actual requirement specified in the purchase order.
2. **Quotation Submission:** Tenderers must submit their quotation along with detailed terms and conditions for the supply of the specified materials.
3. **Submission Deadline:** The sealed quotation must reach the office of the undersigned on or before **29.05.2025 at 3:00 PM**.
4. **Opening of Quotations:** Quotations will be opened on **29.05.2025 at 3:30 PM**, in the presence of the tenderers or their authorized representatives, if any.
5. **Validity of Offer:** The offer must remain valid for a minimum period of **15 (fifteen)** days from the date of opening of the tender.
6. **Defective Material Replacement:** Any material found to be defective shall be replaced immediately at the supplier's cost.
7. **Delivery Location:** All materials must be delivered to **PTC Chandaka**.
8. **Payment Terms:** 100% payment will be made by **DDO Headquarters (OPTCL)** upon receipt of the materials in good condition.
9. **Submission of Samples:** Samples of each item must be submitted along with the offer.
10. **Compliance with Specifications:** Materials must strictly comply with the specifications provided. Offers that fail to meet the specifications will not be considered.
11. **Firm Price:** The prices quoted by the tenderers shall be **FIRM and FINAL**, with no escalation permitted during the validity of the offer or execution of the order.
12. **Right to Reject:** The undersigned reserves the right to reject any or all quotations without assigning any reason.

DGM (EL) PTC

i) Copy to Notice Board.