



ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଓ.

ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Odisha Undertaking)

OFFICE OF THE DEPUTY GENERAL MANAGER (ELECTRICAL)

EHT (PROJECTS) DIVISION, BALASORE

AT: 220/132/33 KV GRID SUBSTATION, JANUGANJ, BALASORE

Mob. No. 9438907236

✉ : ehtc.div.bls@optcl.co.in

No.- 236

Dated:- 08.06.2026.

OPEN TENDER CALL NOTICE NO.01/2026-27

On behalf of the General Manager (Elect.), EHT Project Circle, OPTCL, Jajpur Road sealed Tenders are invited from Travel agencies/Vehicle owner having valid Good & Services Tax Registration Certificate, PAN, Fitness certificate, taxi permit & insurance policy, Non-Pollution certificate, R.C. book for execution of the work "*Hiring of diesel run light commercial registered Non-AC 07 seater vehicle (Bolero or equivalent) on monthly basis with daily hiring rate for O/O the SDO (Elect), EHT(Projects) Sub-Division, OPTCL, Balasore for a period of One (01) year*". Sale of tender documents will be starting in every working day 10AM to 5PM from 11.06.2026 to 22.06.2026 and last date receipt of tender documents on or before 23.06.2026 by 01.00 PM. The Tenders will be opened at 2.00 PM on the same day in presence of the tenderers or their authorised representatives if any. The tender documents can be made available in the office of the undersigned on written request and payment of dues by DD in favour of G.M (Elect), E.H.T (Projects) Circle, OPTCL, Jajpur Road drawn on any nationalized Bank payable at Jajpur Road. The Tenderers will also have to deposit EMD @ 1% of the estimated cost i.e. mentioned below in the shape of bank draft/ pay order drawn on any Nationalised bank payable at Jajpur Road in favour of "EHT PROJECT CIRCLE , OPTCL LTD, JAJPUR ROAD" along with the Tenders, failing which the tender would be liable for rejection. The under signed reserves the right to accept or reject any or all the tenders without assigning any reason there of if the situation so warrants. OPTCL shall not be responsible for any delay for submission of tender at any stage.

Sl. no	Name Units	Cost of Tender Paper (Non-refundable)	EMD Amount	Contract Period
1	EHT(P) Sub-Division, Balasore	Rs 4000/+18%GST=Rs 4,720/-	Rs. 7,500/-	01 (One) Year

Term& Conditions:-

1. In addition to the above rates, the cost of fuel equivalent to 01 Ltr diesel for every 10 Kms. of run & 01 Ltr Mobil oil for every 750 Kms. run of the vehicle shall be reimbursed. The toll gate charges as per actual (paid for official duty) if any shall be paid by you which shall be reimbursed by OPTCL in production of documentary evidence.
2. The rate is inclusive of all taxes and shall remain unchanged for the period of contract including terms of renewable period.
3. All statutory liability shall be deducted from your bill as per rule.
4. The scope of work may be altered as per exigency of work. The vehicle may be required to be engaged in any part of Odisha for a temporary period.
5. The vehicle provided in monthly basis on daily hiring rate is required to be in service normally for 12 hrs. Per day.

6. The maintenance, repair, checkup , servicing & over hauling of the vehicle , payment towards insurance , road tax , taxi permit , fitness etc. & payment of wages , statutory dues and compensation etc. to the driver shall be your sole responsibility and no claim what so ever will be entertained by OPTCL.
7. The vehicle/vehicles proposed to be provided should not be more than three years old as on dt. 30.06.2026. For engagement of new vehicle, an undertaking in 10.00 Rupees non-judicial stamp paper must be submitted by the bidder for engagement of new vehicle within 07 days of receipt of work order failing which **agency will be black listed for a period of 03years for participation in tender.**
8. The driver will be engaged by you and paid salary from your account. You should obtain an undertaking from the driver to the effect that he/she shall not claim any wage /compensation/job from OPTCL and submit the same to this office.
9. It shall be your responsibility to renew the insurance policy and extend all permits pay taxes and duties of the vehicle before the same is due and furnish copies to this office.
10. The driver should always carry a mobile telephone (at your cost) valid driving license , R.C. Book of the vehicle , Road tax Payment certificate , taxi permit & insurance policy with him during the time of movement.
11. You will adhere to all norms fixed by Odisha Transport Authority for running of the vehicle.
12. In case , the vehicle or driver or both fail to report to duty due to any reason what so ever , you will provide an alternate similar vehicle / driver as the case may be immediately under the same terms and conditions of this order. If you fail to do so, OPTCL shall hire a vehicle form the market and the cost so incurred shall be recovered from your bill.
13. If the vehicle seized or requisitioned by Govt. Authorities for non-compliance of relevant act requirement or for any reason what so ever , penalty / compensation will be payable by you without any extra financial burden to OPTCL.
14. The consignee of the vehicle is SDO (EL), EHT (P) Sub-Division, Balasore for the vehicle. The bills in triplicate on daily hiring basis along with vehicle log book, fuel consumption vouchers & toll gate payment charges of the vehicle in connection with movement of the vehicle duly signed by the SDO (EL), EHT (P) Sub-Division, Balasore shall be submitted to DGM (Elect.), EHT(P) Division, Balasore for pass & payment.
15. The undersigned reserves the right to terminate the contract without assigning any reason there of within the period of contract.
16. The vehicle with driver should report to the concerned offices within 07days from the placing the work order positively.

The undersigned reserves the right to reject any or all tenders without assigning any reason thereof and alter the quantity at the time of placing the order.

Memo No- 237 /Date 08.06.2026

Dy. General Manager (Elect.)/c
[Signature] 08/06/2026

Copy to the SDO (EI), EHT (P) Sub-Division, Balasore/Bhadrak for information. They are requested to display the tender notice in their office notice board for wide circulation.

Dy. General Manager (Elect.)/c
[Signature] 08/06/2026

Memo No- 238 /Date 08.06.2026

Copy to the Dy. GM (EI), EHT (P) Division, Jajpur Road/BBSR/Cuttack for kind information. They are requested to display the tender notice in their office notice board for wide circulation.

D. Manigund
08/06/2026
Dy. General Manager (Elect.)/lc

Memo No- 239 /Date 08.06.2026

Copy to the GM (EI), EHT (P) Circle, Jajpur Road for favour of kind information w.r.t. his letter no-386 Dated 04.06.2026.

D. Manigund
08/06/2026
Dy. General Manager (Elect.)/lc

Memo No- 240 /Date 08.06.2026

Copy to the CGM (P-I), OPTCL, BBSR/GM (EI), EHT (P) Circle, Jajpur Road for favour of kind information.

D. Manigund
08/06/2026
Dy. General Manager (Elect.)/lc

Memo No- 241 /Date 08.06.2026

Copy to office Notice board for wide circulation.

D. Manigund
08/06/2026
Dy. General Manager (Elect.)/lc