

ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଟି. ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Odisha Undertaking)

POWER TRAINING CENTRE, CHANDAKA

An ISO 9001:2015 Certified Training Centre

Tel: (0674) 2725966-5446 Fax: (0674) - 2725966, mail: ptc@optcl.co.in

CIN-U40102OR2004SGC007553

No. TD-PTC-30/2021 - 17964

QCN-16

/Dated, 09.10.25

QUOTATION CALL NOTICE

Sealed quotations are invited from **Authorized Dealers / Manufacturers** for the supply of 500 Nos. of Notepads, Folder with logos of OPTCL & PTC, Chandaka and Badge with logo OPTCL and pen.

Specifications:

Note Pad :-

- Minimum 90 Pages, 14.8 cm X 21.0 cm Size, Single Line
- Hard Cover with OPTCL, PTC, Chandaka Logo (Color)
- Brand: Reputed branded make only (Worldone, Luxot etc.)
- Price Range per unit – Rs. 75/- (Including of GST)

Pen:-

- Brand: Reputed branded make only (Flair, Cello, Reynold, Linc, XO etc.)
- Price Range per unit – Rs. 75/- (Including of GST)

Folder:-

- Transparency Folder with OPTCL, PTC Chandaka Logo (Color)
- Price Range per unit – Rs. 25/- (Including of GST)

Badge:-

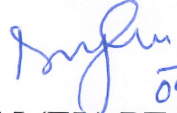
- Badge (Round Shape) Small Size
- OPTCL Logo (Color)
- Price Range per unit – Rs. 25/- (Including of GST)

Terms & Conditions:

1. **Quantity Variation:** The quantity mentioned (500 nos.) is subject to change either increase or decrease based on the actual requirement specified in the purchase order.
2. **Quotation Submission:** Tenderers must submit their quotation along with detailed terms and conditions for the supply of the specified materials.
3. **Submission Deadline:** The sealed quotation must reach the office of the undersigned on or before **16.10.2025 at 3:00 PM.**
4. **Opening of Quotations:** Quotations will be opened on **16.08.2025 at 3:30 PM**, in the presence of the tenderers or their authorized representatives, if any.
5. **Validity of Offer:** The offer must remain valid for a minimum period of **30 (Thirty)** days from the date of opening of the tender.
6. **Defective Material Replacement:** Any material found to be defective shall be replaced immediately at the supplier's cost.
7. **Delivery Location:** All materials must be delivered to **PTC Chandaka.**
8. **Payment Terms:** 100% payment will be made by **DDO Headquarters (OPTCL)** upon receipt of the materials in good condition.

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9. **Submission of Samples:** Samples of each item must be submitted along with the offer.
10. **Compliance with Specifications:** Materials must strictly comply with the specifications provided. Offers that fail to meet the specifications will not be considered.
11. **Firm Price:** The prices quoted by the tenderers shall be **FIRM and FINAL**, with **no escalation permitted** during the validity of the offer or execution of the order.
12. **Right to Reject:** The undersigned reserves the right to reject any or all quotations without assigning any reason.


09.10.25
GM (EL) PTC

i) **Copy to Notice Board.**