



# ଓଡ଼ିଶା ବିଦ୍ୟୁତ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଡ.

**ODISHA POWER TRANSMISSION CORPORATION LIMITED**

(A Government of Odisha Undertaking)

REGD.OFFICE : OPTCL TECH TOWER, JANPATH, SAHEED NAGAR, BHUBANESWAR - 751007

CORPORATE IDENTITY NUMBER (CIN) U40102OR2004SGC007553



<https://www.optcl.co.in/>



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ADVT. NO: MPP&R -05/2025-26

Dated: 03.10.2025

## **ADVERTISEMENT FOR ENGAGEMENT OF RETIRED REVENUE INSPECTOR / AMIN ON CONTRACT BASIS**

### **1. Company profile:**

Odisha Power Transmission Corporation Limited (OPTCL), established on 29th March 2004, is a State owned Power Utility in Odisha. OPTCL has infrastructure that spans for about 16,915 CKT KMs of transmission line, encompassing a vast and robust transmission network of 198 sub-stations ranging from 132 kV to 400 kV. The growth of OPTCL is supported with advance technologies such as System Automation, STAMS, DRONE based Survey, PG – DARPAN Software etc. OPTCL has also undertaken various projects on behalf of State and Central Government and it has major plans for expansion by adopting to newer and greener technologies.

### **2. Posts:**

Sl. No.	Position (Contractual)	Place of Engagement	Job Description & Responsibilities
1	<b>Revenue Inspector (RI)</b>	<b>Retired Revenue Inspectors - 04 (Four Nos.)</b> will be engaged at :- 1. Central Zone, Bhubaneswar, 2. Western Zone, Burla 3. Southern Zone, Berhampur and 4. Land Section, OPTCL Hqrs. Office, Bhubaneswar	a) Prepare and maintain land register indicating a correct, complete and comprehensive list of land owned by the OPTCL Grid Sub-Stations/ Residential Quarters / Offices in district wise and Division wise. b) Ensure the land owned by the OPTCL (Including land of erstwhile OSEB /GRIDCO) are correctly regulated in the revenue records of the Government. c) Attend to the Camp Courts and ensure correct recording of OPTCL land during the Settlement and consolidation operation. d) Supervise the joint field enquiry and

			<p>submit complete report to the OSD (Land) with indication of records and field discrepancies if any to the OSD (Land) / Land Officer for examination and submission to the Requisition Officer.</p> <p>e) Check and verify revenue records pertaining to OPTCL land as when required.</p> <p>f) Prepare programme / fix up date for joint field enquiry in consultation with the Requiring Office technical staff and submit the same for approval of the OSD (Land) / Land officer.</p> <p>g) Ensure that the property owned by the OPTCL are not encroached, in different Grid Sub-Station / Residential Colonies / Offices by outsiders / Employees. Preliminary report of encroachment shall be reported to OSD (Land) / Land Officer immediately on detection.</p> <p>h) Perform the work, as and when assigned by the OSD (Land) / Land Officer.</p>
2	<b>Amin</b>	<p><b>Retired Amin - 04 (Four Nos.)</b> will be engaged at :-</p> <ol style="list-style-type: none"> <li>1. Central Zone, Bhubaneswar,</li> <li>2. Western Zone, Burla</li> <li>3. Southern Zone, Berhampur and</li> <li>4. Land Section, OPTCL Hqrs. Office, Bhubaneswar</li> </ol>	<p>a) Verify the Revenue Record and Map from the Local Tehsil / Record Room for the required land along with available records in OPTCL.</p> <p>b) Conduct the Joint field enquiry with the technical staff of the Requisition Office, with reference to records and Map.</p> <p>c) Responsible for preparation of documents / Papers / Trace map for submission to the Tehsildar / Land Acquisition Officer for lease / Acquisition of Land by the Requisition Officer.</p> <p>d) Pursue for registration of lease case / L.A. case in the respective Tehsil / Land Acquisition Officer as when required.</p> <p>e) Assist the R.I for demarcation and taking over advance possession / Possession of the required land from Tehsildar / L.A.O.</p> <p>f) To identify the encroachers of the OPTCL land and to take necessary</p>

			<p>action in consultation with OSD (Land) / Land Officer.</p> <p>g) Perform the work, as and when assigned by the RI &amp; OSD (Land) / Land Officer.</p>
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### **3. Eligibility Conditions :**

- a) Retired RIs for contractual engagement as RI / Retired Amins for contractual engagement as Amin (not above the age of 63 years as on 01.10.2025), having good service records and physically fit will be eligible for consideration.
- b) Against whom departmental proceedings or criminal cases are contemplated or pending or who have been penalized for misconduct during the last five years preceding to their retirement will not be considered for engagement.

### **4. Mode of Selection :**

Selection will be made through personal interview by a Selection Committee.

### **5. Tenure, Terms & Conditions :**

- a) The engagement will be initially for a period of two years. The engagement may be extended further depending upon satisfactory performance and requirement of OPTCL.
- b) Date of Birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/ council will only be accepted.
- c) The candidates selected will be engaged as RI/AMIN on a contractual basis with a fixed consolidated remuneration of Rs. 30,000/- (Rupees Thirty thousand only) per month or the remuneration equal to the amount of Last pay minus pension, whichever is higher.
- d) He/she will not be entitled for Dearness Allowance or any other Special Pay or Allowance, over & above the consolidated remuneration.
- e) During the period of contractual engagement, He/she will be entitled to get Traveling Allowance for approved tours in line with the Corporation's prevailing norms.
- f) He/she will be provided with CUG SIM for communication purpose.
- g) This is a full time engagement, hence the engaged Retired RIs / Amins shall not accept any other appointment / engagement paid or otherwise.
- h) The engagement can be terminated at any time by the Corporation giving one month notice, if performance found to be unsatisfactory. However in case of any misconduct including but not limited to misappropriation, negligence or causing loss to the Corporation engagement can be terminated without any prior notice.
- i) He/she will be eligible for 10 days of leave in a calendar year & leave will not be

carried forward to subsequent years. In case of engagement during mid of the calendar year, leave shall be reduced proportionately. No payment in lieu of unutilized leave will be paid at the end of expiry of contractual period.

- j) Other terms and condition will be applicable as issued by the Competent Authority from time to time.

## 6. Procedure to Apply:

The interested candidates may apply along with the documents as per Checklist at Clause 8. The envelope containing application should be super-scribed as "**Application for Engagement as Retired Revenue Inspector / Amin in OPTCL**" and addressed to **General Manager (HRD) MPPR, Odisha Power Transmission Corporation Ltd., OPTCL Tech Tower, Saheed Nagar, Bhubaneswar - 751007**, so as to reach on or before **03.11.2025 (05.00 P.M)**. The application should be sent by Speed Post / Regd. Post / Courier Service only. OPTCL shall not be responsible for any delay / wrong delivery / loss in transit. The application received after due date or incomplete applications or applications of ineligible candidates will be rejected without any further correspondence.

## 7. General Instructions:

- All information regarding this recruitment process would be made available under "Career" section of the website of OPTCL (i.e. [www.optcl.co.in](http://www.optcl.co.in)). Applicants are advised to check the website periodically for important updates.
- The details of interview schedule will be duly communicated to the short-listed candidates.

## 8. Check List:

The self-attested copies of the Application Format and the certificates/ documents should be attached or sent in the following order:

- Filled in Application as per prescribed format only.
- Proof of Identity (PAN Card/ AADHAR Card)
- Age proof Certificate (HSC or equivalent Certificate)
- All the Mark-sheets & Certificates of Educational and Professional Qualification starting from HSC.
- Experience Certificate/ Proof of Experience
- Last Pay Certificate / Last Salary Slip /PPO.
- Two Colour Passport size photographs.

IMPORTANT DATES	
Last Date of Receipt of Application	<b>03.11.2025 (05.00 P.M)</b>

S/d-  
General Manager (HRD) MPPR

**APPLICATION FORMAT**

1. Post Applied for :
2. Advertisement No. & Date :
3. Name of the candidate (In capital) :
4. Father's Name :
5. Spouse Name (if married) :
6. Date of Birth :
7. Age as on **01.10.2025** :
8. Gender :
9. Social Category :
10. Address:

Affix a recent  
Passport Size  
Colour  
Photograph

Present Address	Permanent address

11. Mobile No./ Landline No :
12. E-Mail id. :

13. Educational Qualification (10th onwards) (Attach copy of Certificates)

Sl. No.	Exam. Passed & Year	Institution	Board / Council / University	Division / Class	% of Marks

14. Details of experience : (Attach in a separate sheet if required)

Sl. No.	Name of Organization	Post Held	Period		Basic Salary
			From	To	
1					
2					
3					

15. Is there any Civil / Criminal /Vigilance case / disciplinary Proceeding pending / contemplated against you or you have been penalised for misconduct during the period up to five years preceding to your retirement: **YES/ NO**

16. If yes, furnish details:

### **DECLARATION**

I, do hereby declare that the above information is true and correct to the best of my knowledge and belief. I understood and agreed that any misrepresentation / suppression of information will render liable for cancelation of my candidature any stage / termination from engagement forthwith, without notice.

Date:

Place:

**Signature in full**