



ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଓ.
ODISHA POWER TRANSMISSION CORPORATION LIMITED
 (A Government of Odisha Undertaking)

Regd. Office: OPTCL TECH TOWER, Janpath, Saheed Nagar, Bhubaneswar-751007.

Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in

CIN: U4102OR2004SGC007553

No. AW-GE- VI-05/2016 / 11782

/Dated, 13-07-2026

OFFICE ORDER

(SAP O.o No. 1000000562) / Sri Smruti Ranjan Chhualsingh, Manager (HRD), [Emp. ID- 70650], Manpower Planning with additional charge of Recruitment & Outsourcing along with Enforcement & Monitoring Cell, OPTCL Hqrs., Bhubaneswar is hereby directed to handover his charge of Enforcement & Monitoring Cell to Sri Rajesh Kumar Sahu, Deputy Manager (HRD) [Emp. ID- 77943] posted on transfer.

No. 11783 (SAP O.o No. 1000000563) / Sri Rajesh Kumar Sahu, Deputy Manager (HRD), [Emp. ID- 77943] O/o SGM (El.), Central (O&M) Zone, Bhubaneswar with additional charge of Handling HR-Related tenders through CPC, OPTCL, Hqrs., Bhubaneswar is hereby transferred and posted at Enforcement & Monitoring Cell with additional charge of Handling HR-Related tenders through CPC, OPTCL, Hqrs., Bhubaneswar., until further orders.

He will be relieved from O/o SGM (El.), Central (O&M) Zone, Bhubaneswar by relinquishing his charges.

Further, O. O No-1133 (SAP O. O No-1000000122), dtd.20.01.2026 is hereby cancelled.

No. 11784 (SAP O.o No. 1000000564)/ Sri Sarat Kumar Acharya, Assistant Manager (HRD), [Emp. ID- 46877], O/o SGM (El.), Northern (O&M) Zone, Balasore is hereby transferred and posted at General Administration Branch with additional charge of Biometric Attendance System, OPTCL Hqrs., Bhubaneswar until further orders.

He will be relieved from his present assignments by relinquishing his charges.

No. 11785 (SAP O.o No.1000000565) / Sri Sawaiyan Sagen Singh, Assistant Manager (HRD), [Emp. ID-89544], O/o SGM (El.), Western (O&M) Zone, Burla is hereby deputed to GRIDCO Ltd., Bhubaneswar as per the deputation terms and conditions until further orders.

He will be relieved from his present assignments by relinquishing his charges.

The transfer/ deputation order shall be carried out in SAP only. All concerned executives are requested to process the Relieving, Joining and Charge Handing over in SAP, which is linked to payroll.

This issues with the approval of Competent Authority.


CHIEF GENERAL MANAGER (HRD)

Memo No: 11786**/Dated, 13-07-2026**

Copy to persons concerned for information and necessary action. Upon reporting at the new unit, the transferred employees are requested to immediately register their details in the Biometric Attendance System. The detailed Manual of Relieving, Joining and Charge Handing over processes through SAP is enclosed for reference. The deputation terms and conditions are attached for reference of the deputed employee.

**ASST. MANAGER (HRD), EE****/Dated, 13-07-2026****Memo No: 11787**

Copy to All CGMs / All (O&M) Zones / All SGMs / All Circles / All Divisions / I/c Company Secretary/ All Sub-Divisions/ All Grid Sub-Stations/ All HR Executives through webmail for information.

**ASST. MANAGER (HRD)-EE****/Dated, 13-07-2026****Memo No: 11788**

Copy to the GM (HRD), SAP / GM (HRD), MPPR/ GM (HRD), NEE /Land Officer/ DGM (HRD) GRIDCO Ltd./ PA Cell / Vigilance Cell / Power Hospital/ HR Database Cell, OPTCL Hqrs., Bhubaneswar for information and necessary action.

**ASST. MANAGER (HRD)-EE****/Dated, 13-07-2026****Memo No: 11789**

Copy forwarded to the CGM (IT), OPTCL, Corporate Office, Bhubaneswar for uploading the scanned copy of the Order in the OPTCL official website.

**ASST. MANAGER (HRD)-EE****CC to:**

1. Sr. PS /PS to CMD, OPTCL & MD GRIDCO Ltd. for kind information of CMD & MD.
2. TA / PS / Steno to Functional Directors of OPTCL / GRIDCO Ltd. for kind information of Directors.
3. P.F. of concerned officers.