



ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଟି.

ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: OPTCL TECH TOWER, Janpath, Saheed Nagar, Bhubaneswar-751007

Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in

CIN: U4102OR2004SGC007553

No. OPTCL-14015/142/ 2026 - 7482

/Dated, 05.05.2026

OFFICE ORDER

(SAP O.o No. 1000000358) / Sri Amiya Ranjan Swain, Senior General Manager (El.), [Emp. ID- 46116], S.E Civil, Civil Works Circle, OPTCL, Bhubaneswar with additional charge for Liasoning works of upcoming 765/400/220kv Grid S/S Project at Gajamara ,Dhenkanal and O/o SGM(El.) Central (O&M) Zone, Bhubaneswar, is hereby directed to handover the additional charge of Central (O&M) Zone, Bhubaneswar to Sri Prasanta Kumar Swain, [Emp ID- 46778] posted on transfer, until further orders.

No. 7483 (SAP O.o No. 1000000356)/ Sri Prasanta Kumar Swain, General Manager (El.) [Emp ID- 46778], EHT (Projects) Circle Jajpur Road, is hereby transferred and posted at O/o Sr. General Manager (El.), Central (O&M) Zone, Bhubaneswar, until further orders.

He will be relieved from his present assignments by handing over charges to Sri Manoranjan Hota, General Manager (El.) [Emp. ID- 61261] posted on transfer.

No. 7484 (SAP O.o No. 1000000357) / Sri Manoranjan Hota, General Manager (El.) [Emp ID- 61261], EHT (P) Division, Balasore, is hereby transferred and posted at EHT (Projects) Circle, Jajpur Road, until further orders.

He will be relieved from his present assignment by handing over charges to Sri Manoj Kumar Panigrahi, Assistant General Manager (El.), [Emp. ID- 65425] posted on transfer Vide O.o No-6890, dtd.23.04.2026.

The transfer order shall be carried out in SAP only. The concerned executives are requested to process the Relieving, Joining and Charge Handing over in SAP, which is linked to payroll. The employees shall initiate the handover process after joining of their substitute in their respective unit.

This issues with the approval of Competent Authority.

A Mahapatra
CHIEF GENERAL MANAGER (HRD)

/Dated, 05.05.2026

Memo No: 7485

Copy to persons concerned for information and necessary action. Upon reporting at the new unit, the transferred employees are requested to immediately register their details in the Biometric Attendance System. The detailed Manual of Relieving, Joining and Charge Handing over processes through SAP is enclosed for reference.

Sam
ASST. MANAGER (HRD)-EE

Memo No: 7486

/Dated, 05-05-2026

Copy to All Zones / All CGMs / All SGMs / All Circles / All Divisions / Company Secretary, OPTCL/ All Electrical Executives through webmail for information.



ASST. MANAGER (HRD)-EE

Memo No: 7487

/Dated, 05-05-2026

Copy to GM (HRD) SAP / MPPR/ NEE/ Land Officer /PA Cell / Vigilance Cell / HR Database Cell / Transport Branch / Biometric Cell for information and necessary action.



ASST. MANAGER (HRD)-EE

Memo No: 7488

/Dated, 05-05-2026

Copy forwarded to the CGM (HRD), I/c IT Cell, OPTCL, Corporate Office, Bhubaneswar for uploading the scanned copy of the Order in the OPTCL official website.



ASST. MANAGER (HRD)-EE

CC to:

1. Sr. P.S. to C.M.D., OPTCL for kind information of C.M.D., OPTCL.
2. T.A. / P.S. / Steno to all Functional Directors of OPTCL for kind information of Directors.
3. P.F. of concerned officers.