



ଓଡିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲି.ଟି.

ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: OPTCL TECH TOWER, Janpath, Saheed Nagar, Bhubaneswar-751007.

Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in

CIN: U4102OR2004SGC007553

No. AW-GE-II-04/2009 (Pt-III) – 16131

/Dated. 01.10.2026

OFFICE ORDER

(SAP O.o No. 1000000685)/ SK Mohammad Aershad, Deputy Manager (El.) [Emp. ID- 68471], T/L & S/S S/D Duburi (220/132/33KV), is hereby transferred and posted at B.C. Mohanty & Sons Switching Station (132 KV), until further orders.

He will be relieved from his present assignments through local arrangement. SK Mohammad Aershad shall initiate the relieving process first.

No. 16132 (SAP O.o No. 1000000684)/ In continuation to the O.O No-11083 (SAP O.o No-1000000472), dtd.01.07.2026, Sri Ashok Kumar Mallik, Deputy Manager (El.) [Emp. ID- 68707], B.C. Mohanty & Sons Switching Station (132 KV), who has been transferred to T/L & S/S S/D Khurda (132/33KV), but not relieved is hereby directed to relieve from his assignments by handing over it to SK Mohammad Aershad, Deputy Manager (El.) [Emp. ID- 68471] in order to join at T/L & S/S S/D Khurdha (132/33KV).

The earlier SAP Order No.-1000000472 is hereby cancelled. He shall initiate his charge handover process as per the above mentioned SAP Order.

No. 16133 (SAP O.o No. 1000000687)/ Sri Chakradhara Padhan, Assistant Manager (El.) [Emp. ID- 65355], GIS S/S Meramundali-B (400/220KV), is hereby transferred and posted at 400 KV S/S Division, Meramundali, until further orders.

He will be relieved from his present assignments through local arrangement.

No. 16134 (SAP O.o No. 1000000686)/ Sri Chandrakanta Mahanta, Assistant Manager (El.) [Emp. ID- 68554], T/L S/D Keonjhar (400 KV), who has been transferred to B.C. Mohanty & Sons Switching Station (132 KV), Vide O.o No-11089 (SAP O.O No-1000000475), dtd.01.07.2026, but not relieved, is hereby transferred and posted at Store S/D, Mancheswar, Bhubaneswar, until further orders.

The O.o No-11089 (SAP O.O No-1000000475), dtd.01.07.2026 is hereby cancelled.

He will be relieved from his present assignments through local arrangement.

The transfer order shall be carried out in SAP only, which is linked to payroll.

This issues with the approval of Competent Authority.

Memo No: 16135

CHIEF GENERAL MANAGER (HRD)

/Dated, 01.10.2026

Copy to persons concerned for information and necessary action. Upon reporting at the new unit, the transferred employees are requested to immediately register their details in the Biometric Attendance System. The detailed Manual of Relieving, Joining and Charge Handing over processes through SAP is enclosed for reference.

ASST. MANAGER (HRD), EE

Memo No: 16136**/Dated,** 01.10.2026

Copy to All CGMs / All (O&M) Zones / All SGMs / All Circles / All Divisions / All Sub-Divisions/ I/c Company Secretary, OPTCL/ All Grid Sub-Stations/ All Electrical Executives through webmail for information.

**ASST. MANAGER (HRD), EE****Memo No:** 16137**/Dated,** 01.10.2026

Copy to GM (HRD) SAP / MPPR / NEE / Land Officer / PA Cell / Vigilance Cell / HR Database Cell / Biometric Cell, OPTCL, Hqrs., Bhubaneswar for information and necessary action.

**ASST. MANAGER (HRD), EE****Memo No:** 16138**/Dated,** 01.10.2026

Copy forwarded to O/o CGM (IT), OPTCL Corporate Office, Bhubaneswar for uploading the scanned copy of the Order on the OPTCL Official Website under the heading "Circular & Orders".

**ASST. MANAGER (HRD), EE****CC to:**

1. Sr. PS to CMD, OPTCL for kind information of CMD, OPTCL.
2. TA / PS / SA to all Functional Directors of OPTCL for kind information of Directors.
3. P.F. of concerned officers.