

**EMPANELMENT OF SUPPLIERS & CONTRACTORS FOR THE VENDOR LIST OF E.H.T. (O&M)  
DIVISION, ROURKELA**

Interested manufacturers / authorized dealers/ suppliers & Civil contractors, MV/HV electrical license holders & labour contract license holders are requested to apply to be empanelled in the approved vendor list of EHT(O&M) Division Rourkela for supply of following materials as in Annexure (A) & Execution of works as mentioned in Annexure (B) upto Rs. 25,000/-. The so enlisted vendors are eligible for one year from the date of declaring of list & may extend for another one year, if the authority desires.

**Annexure (A)**

- ❖ Supply of all electrical, mechanical & civil type of spare parts & other items required for different Grid Sub-Stations, lines & offices.
- ❖ Supply of consumable materials used in different lines, Grid Sub-Station & offices such as Nuts bolts, markin cloth, paints, grease, Mobil oil & other lubricants, Silica-gel, cotton waste, rust lick, CRC, Clamps & connectors, checkered plates, petroleum jelly, aluminum binding tape, M-seal compound, sanitary fittings, Gardening & horticulture items, Electrical wiring materials & other materials.
- ❖ Supply of ACDB, DCDB, marshalling box, CTJB, control panels, console boxes etc. from manufacturers. Authorized dealers/ reputed suppliers etc.
- ❖ Supply of different IT consumable materials like cartridge, ribbon, cord, PCBs including other materials of computer & printer, fax machine, Toner & Drum cartridge of Xerox machine alongwith repair of computer, UPS, fax machine, Xerox machine etc.
- ❖ Printing & supply of stationary materials from reputed suppliers & printers.
- ❖ Transformer repair, painting , oil leakage arresting .
- ❖ Supply of different type of gases & chemicals for testing of transformer oil.

**Annexure (B)**

- ❖ Construction & repair of civil nature of works in Grid Sub-Stations lines and offices.
- ❖ Construction & repair of electrical nature of works in Grid Sub-Station, lines & offices.
- ❖ Repairing of AC machines, transportation of materials, loading and unloading of materials.
- ❖ Supply of skilled & unskilled workman on daily wages basis by registered labour contractor.

Those who are interested to get empanelled in the vendor list should furnish their willingness along with the following documents to the office of the undersigned on or before **Dt.10.09.18 upto 05:00 PM** in person/ by Registered/ speed post. The list so finalized after scrutiny shall be intimated in due course.


**Documents Required**

I. For supply of materials and repairing works:

1. Copy of Firm registration certificates.
2. Copy of GST registration Certificate & PAN.
3. Copy of Authorized Dealership, Manufacturer's license if any.
4. Present address for communication, Phone numbers, Fax no., email id.
5. Mention types of materials capable of supplying.
6. Credential and copy of past order received from different Govt. & semi Govt. organization during last one year.

II. For civil and Electrical works

1. Copy of Valid Contractor license
2. Copy of GST registration Certificate & PAN.
3. Present address for communication, telephone numbers (land and mobile), Email id and fax number etc.
4. Past experiences of execution of works if any. Mention the nature of works capable of executing.
5. Credential and copy of past order executed at different Govt. & semi Govt. organization during last one year.

  
Dy.General Manager (Elect.)  
E.H.T. (O&M) Division, Rourkela