



ODISHA POWER TRANSMISSION CORPORATION LTD.  
(A Government of ODISHA Under Taking)  
Regd. Office: Janpath, Bhubaneswar-751022, Odisha  
OFFICE OF THE GENERAL MANAGER: ELECT.  
EHT (O&M) CIRCLE: CHAINPAL  
AT/PO: CHAINPAL COLONY, PIN-759104, and DIST: ANGUL (ODISHA)  
[CIN:U40102OR2004SGC007553](#)  
Email: ehtm.cle.chp@optcl.co.in

TENDER SPECIFICATION NO. CHP-06/2015-2016

FOR

SUPPLY & INSTALLATION OF 2 TON CAPACITY SPLIT TYPE (5 STAR) &  
WINDOW TYPE (2 STAR) AC MACHINES AT VARIOUS GRID S/S & OFFICES  
AT DIFFERENT DIVISIONS UNDER EHT (O&M) CIRCLE, CHIANPAL

Request for online tender documents:-	<b>From dt-13.05.2015 (10.00 Hrs) to dt-02.06.2015(12.30 Hrs)</b>
Last date of submission of online tender: -	<b>up to dt-02.06.2015(17.00 Hrs)</b>
Date of opening of Tender: -	<b>03.06.2015(11.30 Hrs)</b>

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# [SECTION-1]

## TENDER CALL NOTICE



**ODISHA POWER TRANSMISSION CORPORATION LTD.**  
(A Government of ODISHA Under Taking)  
Regd. Office: Janpath, Bhubaneswar-751022, Odisha  
**OFFICE OF THE GENERAL MANAGER: ELECT.**  
**EHT (O&M) CIRCLE: CHAINPAL, AT/PO: CHAINPAL COLONY,**  
DIST: ANGUL (ODISHA), Pin-759104, [Email-ehm.cle.chp@optcl.co.in](mailto:Email-ehm.cle.chp@optcl.co.in)  
**CIN:U40102OR2004SGC007553**

### e-TENDER NOTICE NO. CHP-06 / 2015-16

For and on behalf of ODISHA POWER TRANSMISSION CORPORATION LTD General Manager, EHT (O&M) Circle, Chainpal, invites Tenders from reputed Bidders in **One part** bidding system for Supply & installation of 2 Ton capacity Split type(5 star) & Window type(2 star) AC machines at various Grid S/S & Offices at different divisions under EHT(O&M) Circle, Chianpal. The interested bidders would be required to enroll themselves on the tender portal [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL). Complete set of bidding documents are available at [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL) from **13.05.2015 (10.00 Hrs) up to 02.06.2015 (12.30 Hrs)**. Interested Bidder may visit OPTCL's official web site <http://www.optcl.co.in> and [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL) for detail specification.

N.B:- All subsequent addendums/corrigendum to the tender shall be hosted in the OPTCL's official web site <http://www.optcl.co.in> and [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL) only.

### **NOTICE INVITING TENDER**

For and on behalf of the ODISHA POWER TRANSMISSION CORPORATION LTD., the undersigned invites bids under **One-part** bidding system in e- tendering mode only as per the following details.

The bidders can view the tender documents from website free of cost.

The bidders who want to submit bid shall have to pay a nonrefundable amount of **Rs.6,300/- (Rupees Six thousand Three hundred only non refundable including VAT @ 5%)** towards the tender cost, in the form of e-payment only, drawn in favour of EHT (O&M) Circle Chainpal (**NEFT in favour of EHT (O&M) Circle, Chainpal, UCO Bank, Talcher Thermal Branch, IFSC code-UCBA0000785, MICR-759028502, branch code-07850, ACCOUNT NO.07850200052576**) at the office of the undersigned on or before the last date & time of submission of tender.

The bidders shall have to e-payment the EMD amount as above account no. & submit the copy of proof/payment documents at the office of the undersigned on or before the last date & time of submission of tender.

(The bidders shall scan the NEFT transaction copy (e-payment) towards EMD and Tender paper Cost and upload the same in the prescribed form in .gif or .jpg format in addition to sending the original as stated above.)

The bidders shall have to pay a nonrefundable amount of Rs. **2,477.00/- (Rupees Two thousand Four Hundred Seventy Seven only)** to K.S.E.D.C.Ltd, towards the tender processing fee through e-payment gateway.

Sl. No	Tender Specification No.	Location Details.	Qty. In Nos.	INDIAN RUPEES			Last date of submission & Date of opening of Tender.
				Earnest Money Deposit.	Cost of Tender Spec.Document	Tender Processing Fee.	
1	CHP-06/2015-2016	<p><b>Scope of the contract:</b>  <b>A. Supply of 2 Tons Split type Air Conditioner with 5 star rating with Cordless remote control.</b>  <b>Make- PANASONIC / BLUE STAR / CARRIER / VOLTAS / LG/ SAMSUNG/ HITACHI/COLD AIR/LLYOD/VIDEOCON/GODREJ</b>  <b>B. Supply of 2 Tons Window type Air Conditioner with 2 star rating with Cordless remote control.</b>  <b>Make- PANASONIC / BLUE STAR / CARRIER / VOLTAS / LG/ SAMSUNG/ HITACHI/COLD AIR/LLYOD/VIDEOCON/GODREJ</b>  <b>C. Installation of both type of AC Machines at Destination point.</b></p>					up to dt-02.06.2015 (17.00 Hrs) and 03.06.2015 at 11.30 hr
		At Different S/D & Division under Chainpal Circle	Split(38) & Window(4) AC Machines	Rs.22,045/-	Rs.6,300/-	2476.97/- Or say 2477.00/-	

The prospective bidders are advised to register their user ID, Password, company ID from website [www.tenderwizard.com](http://www.tenderwizard.com)/OPTCL by clicking on hyper link "Register Me".

Any clarifications regarding the scope of work and technical features of the tender can be had from the undersigned during office hours.

**Minimum qualification criteria of bidders: AS STIPULATED IN SECTION-II, OF THE TENDER SPECIFICATION.**

**The Quantum of AC Machines as in Table below.**

Supply & installation of 2 Ton capacity Split type(5 star) & Window type(2 star) AC machines at various Grid S/S & Offices at different divisions under EHT(O&M) Circle, Chianpal

Sn	Grid S/S Name / Offices	Division Name	2Ton 2Star Window Type AC Machines	2Ton 5Star Split Type AC Machines	Total no. of AC Machines	
1	132/33KV Grid S/S Angul	EHT (O&M) Division Chainpal	4	-	4	
2	132/33KV Grid S/S Chainpal				6	6
3	132/33KV Grid S/S Dhenkanal				1	1
4	132/33KV Grid S/S Kamakhya Nagar				1	1
5	132KV Switching Station Kharag Prasad				7	7
6	220/33KV Grid S/S Rengali	EHT (O&M) Division Rengali		7	7	
7	400/220/132/33KV Grid S/S Meramundali	EHT (O&M) Division Meramundali		8	8	
8	O/o EHT (O&M) Division Meramundali	EHT (O&M) Division Meramundali		3	3	
9	O/o EHT (O&M) Division Dhenkanal	EHT (O&M) Division Dhenkanal		3	3	
10	O/o EHT (E&MR) Division Meramundali	EHT (E&MR) Division Meramundali		3	3	
	Grand Total		4	39	43	

GENERAL MANAGER  
EHT (O&M) CIRCLE, CHAINPAL

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Energy is precious. Save it.

## [SECTION-II]

### INSTRUCTION TO BIDDER

#### 1. Submission of Bids: -

The bidder shall submit the bid in Electronic Mode only i.e [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL). The bidder must ensure that the bids are received in the specified website of the OPTCL by the date and time indicated in the Tender notice. Bids submitted by telex/telegram will not be accepted. No request to collect the Bids in physical form will be entertained by the OPTCL.

The OPTCL reserves the right to reject any bid, which is not submitted according to the instruction, stipulated above. The participants to the tender should be registered under IT Act / Service tax Act.

1. For all the users it is mandatory to procure the Digital Signatures.
2. Contractors / Vendors / Bidders / Bidders are requested to follow the below steps for **Registration**:
  - a. Click “Register”, fill the online registration form.
  - b. Pay the amount of Rs. **2247/-** through DD in Favour of **KSEDC Ltd.** Payable at Bangalore. This registration is valid for one year.
  - c. Send the acknowledgment copy for verification.
  - d. As soon as the verification is being done the e-tender user id will be enabled.
3. After viewing Tender Notification, if bidder intends to participate in tender, he has to use his e-tendering User Id and Password which has been received after registration and acquisition of DSCs.
4. If any Bidder wants to participate in the tender he will have to follow the instructions given below:
  - a. Insert the PKI (which consist of your Digital Signature Certificate) in your System.  
(Note: Make sure that necessary software of PKI be installed in your system).
  - b. Click / Double Click to open the Microsoft Internet Explorer (This icon will be located on the Desktop of the computer).
  - c. Go to Start > Programs > Internet Explorer.
  - d. Type [www.tenderwizard.com/OPTCL](http://www.tenderwizard.com/OPTCL) in the address bar, to access the Login Screen.
  - e. Enter e-tender User Id and Password, click on “Go”.
  - f. Click on “Click here to login” for selecting the Digital Signature Certificate.
  - g. Select the Certificate and enter DSC Password.
  - h. Re-enter the e-Procurement User Id Password
5. To make a request for Tender Document, Bidders will have to follow below mentioned steps.
  - Click “Un Applied” to view / apply for new tenders.
  - Click on Request icon for online request.
  - Enter the required fields including details of D.D for tender Processing fee.

6. After making the request Bidders will receive the Bid Documents which can be checked and downloaded by following the below steps:
  - Click to view the tender documents which are received by the user.
  - Tender document screen appears.
  - Click “Click here to download” to download the documents.
7. After completing all the formalities Bidders will have to submit the tender and they must take care of following instructions.
  - Prior to submission, verify whether all the required documents have been attached and uploaded to the particular tender or not.
  - Note down / take a print of bid control number once it displayed on the screen
8. Tender Opening event can be viewed online.
9. Competitors bid sheets are available in the website for all.
10. **For any e-tendering assistant contact help desk number mentioned below.**

- **Bangalore – 080- 40482000.**

## **2. Division of Specification.**

- |                 |  |
|-----------------|--|
| 1. SECTION –I   | :TENDER CALL NOTICE                    |
| 2. SECTION –II  | :INSTRUCTION TO THE TENDERER           |
| 3. SECTION –III | :GENERAL TERMS & CONDITION OF CONTRACT |
| 4. SECTION –IV  | :ANNEXURE                              |
| 5. SECTION –V   | :PRICE BID                             |

The Bidders are required to submit the tenders in **one-part** bidding.

## **3. Purchaser’s Right Regarding Alteration of Quantities Tendered.**

The Purchaser may alter the quantities of **AC Machines** at the time of placing orders. Initially the purchaser may place orders for lesser quantity with full freedom to place extension orders for further quantity under similar terms and conditions of the original orders and vice versa. Orders may also be split among more than one bidder for any particular item, if considered necessary in the interest of the OPTCL.

## **4. Purchaser’s right to accept/reject bids:**

The purchaser reserves the right to reject any or all the tenders without assigning any reasons what so ever if it is in the interest of OPTCL, under the existing circumstances.

## **5. Mode of submission of Tenders.**

[A] Tenders shall be submitted in electronic mode only.  
(www.tenderwizard.com/OPTCL)

[B] **Telegraphic or FAX tenders** shall not be accepted under any circumstances.

## **6. Earnest money deposit:**

The Tenders shall be accompanied by Earnest Money deposit of value specified in the notice inviting tenders. Tenders without the required EMD will be rejected out rightly

The earnest money deposit shall be furnished in shape of

- (i) **NEFT** in favour of EHT (O&M) Circle, Chainpal, UCO Bank, Talcher Thermal Branch, IFSC code-UCBA0000785, MICR-759028502, branch code-07850.  
**ACCOUNT NO.07850200052576**

**NOTE:-**

- (i) No adjustment towards EMD shall be permitted against any outstanding amount with the **ODISHA POWER TRANSMISSION CORPORATION LTD.**
- (ii) In the case of un- successful tenderer, the EMD will be refunded after finalization of the tender. In the case of successful Tenderer, this will be refunded only after award of contract & on submission of BG/DD as security deposit.
- (iii) Suits, if any, arising out of this clause shall be filed in a Court of law to which the jurisdiction of High Court of ODISHA extends.
- (iv) EMD will be forfeited if the tenderer fails to accept the purchase order and/or work order issued in his favour or to execute the order, placed on them.
- (iv) Tenders not accompanied by Earnest Money shall be disqualified.

**7. Validity of the Bids: -**

The tenders are requested to keep the validity of their offer for a period of **180** days from the date of opening of the tender and Rate remains same throughout the Validity period failing which the tenders will be rejected.

**8. PRICE: -**

The bidders are advised to quote their rate as per the price schedule attached with this specification and shall remain firm inclusive of all taxes & duties, labour charges etc. within the validity of the tender. However Service tax will be paid extra as per Govt. Prevailing rule.

**9. Bidders to be fully conversant with the clauses of the Specification:**

Bidders are expected to be fully conversant with the meaning of all the clauses of the specification before submitting their tenders. In case of doubt regarding the meaning of any clause, the bidder may seek clarification in writing from the GM EHT (O&M) Circle, Chainpal, This, however, does not entitle the bidder to ask for time beyond due date, fixed for receipt of tender.

**10. Documents to Accompany Bids.**

Tenderers are required to submit tenders in the following manner:

- [i] Declaration Form as per **Annexure-IV** (duly signed) to be uploaded in .pdf format.
- [ii] Earnest Money (scanned copy of NEFT Transaction proof is to be uploaded)



- [iii] Abstract of Terms & conditions in prescribed proforma as per **Annexure-II**. To be keyed in, in the bid sheets provided.
- [iv] General Terms & Conditions of contract as per Section-II of the Specification.(All the required documents are to be uploaded.)
- [v] Data on past experience as per the Specification.(Scanned copy to be uploaded)
- [vi] Manufacturer/Dealer license, Service Tax Registration certificate & permanent account number [PAN] of the firm is required under Income tax Act. (Scanned copy to be uploaded).
- [vii] Any other document required, is to be uploaded.
- [viii] Schedule of prices in the prescribed proforma in the price bid sheet provided in .xls format.

**11. Conditional Offer:**

Conditional offer shall not be accepted.

**13. Qualification of Bidder:**

**The bidder must have the following documents to qualify.**

- i) **Manufacturer certificate /Authorized Dealership Certificate.**
- ii) Service Tax Registration Certificate from the Central Excise Deptt.
- iii) Valid PAN/ TIN.
- iv) VAT Regtd./VAT CC
- v) Experience Certificate

**14. CONSIGNEE:-**

The Assistant General Managers/Managers in charge of respective Grid S/S & DGM/Estimators of Respective Divisions, will be the consignee for the contract for respective Sub-Division & Division.

**15. PAYING OFFICER:-**

The Unit Head of EHT (O&M) Division, Chainpal/Rengali/Newly Created Division is the paying officer for the respective Sub-divisions under his Division including his own office.

**16. VERIFYING OFFICER:-**

The Assistant General Managers/Managers in charge of respective Grid S/S & DGM/Estimators of Respective Divisions, will be the Verifying for the contract for respective Sub-Division & Division

**17. General: -**

- (i) The Bidders can offer their bids for complete contract.
- (ii) The tender paper cost (Form fee) for an amount of Rs. **6,300/-** is to be paid for the work.
- (iii) The tender processing fee for an amount of Rs **2,477/-** is to be paid for the work.

- (iv) The EMD amount is to be paid against as mentioned in the detail tender Notice.
- (v) In the event of discrepancy or arithmetical error in the schedule of price, the decision of the purchaser shall be final and binding on the Tenderer.
- (vi) Notice inviting tender shall form part of this specification.
- (vii) The EMD, if any, shall be returned to the unsuccessful bidders after finalization of Tender.
- (viii) It should be distinctly understood that the price bid shall contain only details/documents relating to price, as mentioned herein above.
- (ix) **The Bidder must submit the document as proof for EMD amount and cost of tender paper & Tender Processing Fee, which has to be reached in the office of the purchaser on or before the opening of tender.**

## [SECTION-III]

### GENERAL TERMS AND CONDITIONS OF CONTRACT [G.T.C.C.]

#### **1.0 Scope of the contract:**

**A. Supply of 2 Tons Split type Air Conditioner with 5 star rating with Cordless remote control.**

**Make-** PANASONIC / BLUE STAR / CARRIER / VOLTAS / LG/ SAMSUNG/ HITACHI/COLD AIR/LLYOD/VIDEOCON/GODREJ

**B. Supply of 2 Tons Window type Air Conditioner with 2 star rating with Cordless remote control.**

**Make-** PANASONIC / BLUE STAR / CARRIER / VOLTAS / LG/ SAMSUNG/ HITACHI/COLD AIR/LLYOD/VIDEOCON/GODREJ

**C. Installation of both type of AC Machines at Destination point.**

**D.** The materials offered self-confirm to relevant ISS.

#### **2.0 Definition of terms:**

For the purpose of this specification and General Terms and Conditions of contract [GTCC], the following words shall have the meanings hereby indicated, except where otherwise described or defined.

- 2.1 “The Purchaser” shall mean the General Manager, EHT (O&M) Circle, Chainpal for and on behalf of ODISHA POWER TRANSMISSION CORPORATION LTD., Bhubaneswar.
- 2.2 “The Engineer” shall mean the Engineer appointed by the Purchaser for the Purpose of this contract.
- 2.3 “Purchaser’s Representative” shall mean any person or persons or consulting firm appointed and remunerated by the Purchaser to supervise, inspect, test and examine workmanship and materials of the equipment to be supplied.
- 2.4 “The Contractor” shall mean the bidder whose bid has been accepted by the purchaser and shall include the bidder’s executives, administrators, successors and permitted assignees.
- 2.5 “Equipment” shall mean and include all machinery, apparatus, materials, articles to be provided under the contract by the Contractor.
- 2.6 “Contract Price” shall mean the sum named in or calculated the bid.
- 2.7 “General Condition” shall mean these General Terms and Conditions of Contract.
- 2.8 “The Specification” shall mean both the technical as well as commercial parts of the specification annexed to or issued with GTCC and shall include the schedules.
- 2.9 “Month” shall mean “Calendar month”.
- 2.10 “Writing” shall include any manuscript, type written, printed or other statement reproduction in any visible form and whether under seal or under hand.
- 2.11 “FOR Destination costs” shall mean the cost at our work site. The cost is inclusive of all taxes & duties etc. , but excluding Service tax.
- 2.12 The term “Contract document” shall mean and include GTCC, specifications, form of tender, Notice Inviting Tender, covering letter, schedule of prices or the final General Conditions, any special conditions, applicable to the particular contract.

- 2.13 Terms and conditions not herein defined shall have the same meaning as are assigned to them in the Indian Contract Act, failing that in the ODISHA General Clauses Act.
3. **Price:** -(a) The price quoted should be firm, F.O.R. destination inclusive of freight, Insurance, Packing, Forwarding charges inclusive discount if any.  
(b) Taxes, if any shall be mentioned extra. The bidder may quote rate in respect of different make Materials as per scheduled.
4. **Penalty for Delay in Delivery:** If the supplier shall fail to deliver the materials within the delivery period as stipulated under clause No.4 (Section-II) of this Tender document or any extension granted there to, the purchaser shall recover from the supplier penalty for a sum of half percent (i.e. 0.5 percent) of the contract price for each calendar week or part thereof of delay. However the total amount of penalty shall not exceed 5% (five percent) of the contract/undelivered items price. Materials will be deemed to have been delivered only when all the component parts are also delivered. If certain components are not delivered in time, the supply will be treated as delayed until such time the missing/ undelivered parts are delivered.
5. **Language and measures:**  
All documents pertaining to the contract including specifications, schedule, notices, correspondence, operating and maintenance instructions or any other writing shall be written in English language. The metric system of measurement shall be used exclusively in this contract.
6. **Right to reject/accept any tender:**  
The Purchaser reserves the right either to reject or to accept any or all tenders if the situation so warrants in the interest of the OPTCL. Orders may also be split up between different Tenderers on individual merits of the Bidder. The Purchaser has exclusive right to alter the quantities of work at the time of placing final work order.
7. **Supply of Material & Installation**  
The Material should be supplied install within 30 days of the award of the contract at destination. Failing which purchase order shall be liable for cancellation with forfeiture of Earnest money/ Security Deposit. However early delivery shall be preferred
8. **Force Majeure:**  
The Contractor shall not be liable for any penalty for delay or for failure to perform the contract for reasons of force majeure such as acts of god, acts of the public enemy, acts of Govt., Fires, floods, epidemics, Quarantine restrictions, strikes, Freight Embargo and provided that the Contractor shall within Ten (10) days from the beginning of delay on such account notify the purchaser in writing of the cause of delay. The purchaser shall verify the facts and grant such extension, if facts justify.

9. **Extension of time:-**

If the delivery of materials is delayed due to reason beyond the control of supplier, the supplier shall without delay give justification. The purchaser on receipt of such notice may agree to extend the contract delivery date if reasonable but without prejudice to other terms and conditions of this contract.

**10. SERVICE TAX REGISTRATION No., PAN/TIN CARD & LICENSE:**

Scanned copies of PAN/TIN, Service Tax Registration no. & Manufacturer/Dealer License with VAT CC/VAT Regd. valid on the date of opening of tender should be uploaded along with tenders, failing which the tender will be rejected. The contractor or their authorized representatives should produce the original documents for verification within 10 days from the date of opening of tender. Those who fail to produce the same and found not to be valid at the time of tender opening, their tenders will be rejected.

**11. Security deposit against 100% payment:**

The bidders whose offer qualifies for acceptance will be awarded order for the contract, the bidder shall have to deposit security amount equal to 10% (ten percent) of contract value in shape of **bank draft/Bank Guarantee** drawn in favour of Paying officer, of OPTCL within 15 days as per proof of tender acceptance and valid for a period of 14 months from the date of BG accepted by this office. The security deposit shall be released after successful completion of **Guarantee period** is over on receipt of application for this purpose and after adjustment of any dues. No Interest shall be paid to the bidder towards the security deposit so deposited by the Bidder. In case of Non fulfillment of contractual obligation by the bidder, the same so deposited shall be forfeited without notice to the bidder. The Security Deposit should be submitted separately in for each Division.

**12. Terms of Payment (100% payment against Security Deposit) .**

100 % Payment with taxes etc. shall be made within 30 days after receipt of materials in full and in good condition & verification thereof by the consignee subject to availability of funds from Head office.

**13. Transit Insurance:** Insurance of materials is to be done by the supplier at their own cost. The responsibility of delivery of the materials at destination in good condition rests with the supplier. Any claim with the insurance company Railway authority/ Road transport authorities arising due to loss or damage in transits has to be settled by the supplier. The supplier shall undertake free replacement of materials damage or lost which will be reported by the consignee within 30 Days of the receipt of the materials at destination without waiting for the settlement of the claims with the carriers and underwriters.

**14. Validity.**

Prices and conditions contained in the offer should be kept valid for a minimum period of 6 months from the date of opening of the tender, failing which the tender shall be rejected.

**15. Despatch Instructions:** The materials should be securely packed and dispatched by Rail/ road transport at locations as mentioned below to the consignee. The cost of transportation will be borne by the supplier.

**16. Free Replacement:** Free replacement of materials lost/ damaged due to transit shall be made immediately on receipt of the intimation from the consignee / paying Officer without awaiting for settlement of the claim of bidders with Railway/ Lorry/ Insurance Company.

**17. GUARANTEE:-** The materials covered under this contract should be guaranteed for trouble free and satisfactory performance against any defect in design, materials and workmanship for a Period of 18 month from the date of dispatch or 12 month from the date of installation which is earlier. The compressor shall have additional warranty of 5 year and the Manufacturer warranty as provided, which is more will be acceptable (In addition to above warranty). Any defect noticed during this period should be rectified / replaced by the firm free of cost provided such defects are due to faulty design, bad workmanship or bad materials used. ***The replaced materials should also have similar guarantee.***

**N.B. AFTER SALE SERVICE:** - Free servicing shall be provided by supplier during the Guarantee period. Supplier are also requested to send their service engineers to provide free servicing at least three time during Guarantee period.

**18. Jurisdiction of the High Court of ODISHA.**

Suits, if any, arising out of this contract shall be filed by either Party in a court of Law to which the jurisdiction of High court of ODISHA extends.

**19. Correspondences.**

i) Any notice to the Contractor under the terms of the contract shall be served by Registered/Speed Post or by hand at the Contractor's Principal Place of Business.

ii) Any notice to the Purchaser shall be served at the Purchaser's Principal Office in the same manner.

**Official Address of the Parties to the Contract**

The address of the parties to the contract shall be specified:-

[i] **Purchaser:** General Manager EHT (O&M), Circle, OPTCL, Chainpal,(Odisha)

Email id:- ehtm.cle.chp@optcl.co.in

[ii] **Contractor:** Address

Telephone No.

Fax No.

## **20. Outright Rejection of Tenders**

Tenders shall be outrightly rejected if the followings are not complied with.

- [i] The tenderer shall submit the bid in electronic mode only and shall submit the cost of tender document and Tender processing fee on or before the date and time of opening of the bid.
- [ii] The Tender shall not be submitted telegraphically or by FAX.
- [iii] The prescribed EMD shall be submitted on or before the last date and time of submission of the bid.
- [iv] The Tender shall be kept valid for a minimum period of **06Months** from the date of opening of tender.
- [v] The schedule of prices should be filled up fully to indicate the break-up of the prices including taxes and duties. Incomplete submission of this schedule will make the tender liable for rejection.
- [vi] The Tenderer should quote 'FIRM' price only and the price should be kept valid for a minimum period of **06Months** from the date of opening of the tender.

## **21. DEVIATION FROM SPECIFICATION:**

It is in the interest of the Tenderers to study the Specification, works etc. specified in the tender thoroughly before tendering so that, if any deviations are made by the Tenderers the same are prominently brought out on a separate sheet under heading "Deviations".

A list of deviation shall be enclosed with the Tender. Unless deviation in scope, technical and commercial stipulations are specifically mentioned in the list of deviations, it shall be presumed that the Tenderer has accepted all the conditions stipulated in the Tender Specification, notwithstanding any exemptions mentioned therein.

## **22. CONTRACTOR TO INFORM HIMSELF FULLY:**

The Contractor shall examine the instructions to Tenderers, General Conditions of contract, Specification and the Schedules of Quantity and delivery to satisfy himself as to all terms and conditions and circumstances affecting the contract price. He shall quote price(s) according to his own views on these matters and understand that additional allowances except as otherwise provided therein will be levied. The owner shall not be responsible for any misunderstanding or incorrect information obtained by the Contractor other than the information given to the Contractor in writing by the owner.

## **[SECTION-IV]**

### **[LIST OF ANNEXURES]**

The following schedules and Performa are annexed to this specification and contained in Section-III as referred to in the relevant clauses.

1	Supplier information form	ANNEXURE-I
2	Abstract of terms and conditions to accompany Section-II	ANNEXURE-II
3	ABSTRACT OF PRICE COMPONENT (TO ACCOMPANY PRICE BID	ANNEXURE-III
4	Declaration Form	ANNEXURE-IV
5	Bank Guarantee Form	ANNEXURE-V



## **ANNEXURE - I**

### **SUPPLIER INFORMATION**

<b>SL. No.</b>	<b>The bidder shall furnish general information in the following format</b>	
1	<b>NAME OF THE BIDDER</b>	
2	<b>Address:-</b>	
3	<b>City</b>	
4	<b>Pin Code</b>	
5	<b>Contact person's Name :-</b>	
6	<b>Telephone No. office &amp; Residence:-</b>	
7	<b>FAX No:-</b>	
8	<b>EMAIL:-</b>	
9	<b>VAT/CST REGD. No:</b>	
10	<b>VAT CLEARANCE CERTIFICATE</b>	
11	<b>Manufacturer certificate /Authorized Dealership Certificate</b>	
12	<b>PAN NO.</b>	
13	<b>Service Tax Regd. Certificate</b>	

## ANNEXURE-II

### ABSTRACT OF GENERAL TERMS AND CONDITIONS OF CONTRACT [COMMERCIAL] TO ACCOMPANY PART-I

1	(a) Cost of tender document D.D. No. & Date (b) Earnest money deposit furnished D.D. No. & Date. (c) Tender processing fee D.D. No. & Date.	
2	Deviations to the Specification in any (list enclosed or not) (As per Clause – 25 of the Section – II)	Yes/No
3	Whether agreeable to OPTCL's terms	Yes/No
4	Whether agreeable to furnish Security Deposit / BG in case his tender be successful. (As per clause No. 13 of section-II)	Yes/No
5	Whether agreeable to contractor responsibility clause – 27 of Section – II	Yes/No
6	Terms of Payment : Whether agreeable to OPTCL's standard terms of payment or not (As per clause No. 3 of section-II)	Yes/No
7	Nature of Price : Firm	Yes/No
8	Penalty & Recovery : Whether agreeable to OPTCL's terms or not (As per clause No. 5 of section-II)	Yes/No
9	Insurance: Whether agreeable to OPTCL's terms or not (As per clause No. 8 of section-II)	Yes/No
10	Validity: - Whether agreeable to OPTCL's terms or not. (As per Clause – 2 of Section – II)	Yes/No
11	Delivery: - Whether agreeable to OPTCL's terms or not. (As per Clause – 4 of Section – II)	Yes/No
12	Guarantee: - Whether agreeable to OPTCL's terms or not. (As per Clause – 11 of Section – II)	Yes/No
13	Xerox copy of Service Tax Registration no.(submitted)	Yes/No
14	Xerox copy of PAN card (submitted)	Yes/No
15	Xerox copy of VAT registration certificate (submitted)	Yes/No
16	Xerox copy of valid VAT clearance certificate (submitted)	Yes/No
17	Xerox copy of Manufacturer's/ Authorized dealer Certificate(submitted)	Yes/No

**ANNEXURE-III**

(ABSTRACT OF PRICE COMPONENT (TO ACCOMPANY PRICE BID))

1. Price Basic	F.O.R. Owner's Destination Stores
2. Nature of Price	FIRM
3. Service Tax(extra)	
4. Whether MODVAT benefit if any has been fully passed on to the purchaser.	Yes / No.

## **ANNEXURE-IV**

### **DECLARATION FORM**

To

General Manager (Elect.)  
E.H.T. (O&M) Circle, OPTCL, Chainpal

Sub:- Tender Specification No. - \_\_\_\_\_

Sir,

1. Having examined the above specification together with Tender conditions referred to therein I/We the undersigned hereby offer to supply the materials covered thereon complete in all respects as per the Specification and General Conditions, at the rates entered in the attached contract schedule of prices in the Tender.
2. \*I/We hereby undertake to have the materials delivered within the time specified in the Tender.
3. \*I/We here Guarantee the technical particulars given in the Tender supported with necessary reports from concerned authorities.
4. \*I/We certify to have submitted the bid electronically by remitting (Strike out whichever is not applicable) Cash / Money order / D.D. / remitting the cost of tender, and this has been acknowledged by your letter No. \_\_\_\_\_ Dated: \_\_\_\_\_ here with.
5. In the event of Tender being decided in my / our favour, I / We agree to furnish the DD/Composite B.G. in the manner acceptable to ODISHA POWER TRANSMISSION CORPORATION LTD. and for the sum as applicable to me / us per **Clause – 11 of Section – III** of this Specification within 15 days of issue of Letter of intent / Purchase order failing which I / We clearly understand that the said letter of intent / Purchase order will be liable to be withdrawn by the Purchaser and the EMD deposited by us shall be forfeited by OPTCL .

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20 15\_\_\_\_\_

Yours faithfully,

Signature of Tenderer  
with Seal of the Company

(This form should be fully filled up by the Tenderer and uploaded at the time of submission of tender)

\*( strike out whichever is not applicable)

**ANNEXURE-V**  
**PROFORMA FOR COMPOSITE BANK GUARANTEE FOR SECURITY DEPOSIT PAYMENT AND PERFORMANCE**

This Guarantee Bond is executed this \_\_\_\_\_ day of \_\_\_\_\_ 2015 by us the \_\_\_\_\_ Bank at \_\_\_\_\_  
P.O. \_\_\_\_\_ P.S. \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_

1. WHEREAS the ODISHA POWER TRANSMISSION CORPORATION LTD., a body corporate constituted under the Electricity Act, 2003 [hereinafter called “the OPTCL” which shall include its successors and assigns has placed orders No. \_\_\_\_\_ Date \_\_\_\_\_ [hereinafter called “The Agreement”] on M/s. \_\_\_\_\_

[hereinafter called “The Supplier”] which shall include its successors & assigns for supply of materials.

AND WHERE AS the supplier has agreed to supply materials to the OPTCL in terms of the said agreement

AND WHEREAS the OPTCL has agreed [1] to exempt the supplier from making payment of Security [2] to release 100% payment of the cost of materials as per the said agreement and [3] to exempt from performance guarantee on furnishing by the Supplier to the OPTCL, a Composite bank Guarantee of the value of 10 % [ten percent] of the contract price of the said agreement.

NOW THEREFORE, in consideration of the OPTCL having agreed [1] to exempt the Supplier from making payment of Security [2] releasing 100% payment to the Supplier and [3] to exempt from furnishing performance guarantee in terms of the said agreement as aforesaid, we, the \_\_\_\_\_ [Bank][hereinafter referred to as „the Bank“] do hereby undertake to pay to the OPTCL an amount not exceeding Rs. \_\_\_\_\_ [Rupees \_\_\_\_\_] against any loss or damage caused to or suffered by or would be caused to or suffered by the OPTCL by reason of any breach by the said Supplier [s] of any of the terms or conditions contained, in the said agreement.

2. We the ( \_\_\_\_\_ Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on demand from the OPTCL stating that the amount claimed is due by way of loss or damage caused to or suffered by the OPTCL by reason of any breach by the said Supplier [s] of any of the terms or conditions, contained in the said agreement or by reason of the supplier’s failure to perform the said agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_

[Rupees \_\_\_\_\_]

3. We the \_\_\_\_\_ Bank } also undertake to pay to the OPTCL any money so demanded notwithstanding any dispute or disputes raised by the supplier [s] in any suit or proceeding instituted/pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Supplier [s] shall have no claim against us for making such payment.

4 We, ( \_\_\_\_\_ Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to do so enforceable till all the dues of the OPTCL under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Managing Director, ODISHA POWER TRANSMISSION CORPORATION LTD. certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said Supplier [s] and accordingly discharges this Guarantee.

Unless a demand or claim under this guarantee is made on us in writing on or before the [Date \_\_\_\_\_], we shall be discharged from all liability under this guarantee thereafter.

5. We,( \_\_\_\_\_ Bank) further agree that the OPTCL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Supplier [s] and we shall not be relieved from our liability by reason of any such variations or extension being granted to the said supplier [s] or for any forbearance, act or omission on the part of the OPTCL or any indulgence by the OPTCL to the said Supplier [s] or by any such matter or thing whatsoever which under the law relating to sureties would but these provisions have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the name , style and constitution of the Bank and supplier [s].

7. We,[ \_\_\_\_\_ Bank] lastly undertake not to revoke this guarantee during its currency except with the previous consent of the OPTCL in writing.

8. We the \_\_\_\_\_ Bank further agree that this guarantee shall also be invokable at our place of business at Burla ( indicate the name of the branch)in the state of ODISHA.

Notwithstanding any thing contained here in.

1) Our liability under this bank guarantee shall not exceed Rs.------( Rupees-----).

2) The bank guarantee shall be valid up to dt.-----

3) We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only & only if you serve upon us at -----branch at Chainpala written claim or demand on or before dt.-----.

Dated \_\_\_\_\_ Day of \_\_\_\_\_

For \_\_\_\_\_  
[Indicate the name of Bank]

Witness ((Signature, names & address)

1.

2.

## **[SECTION-V]**

### **TECHNICAL SPECIFICATION & PRICE BID**

#### **TECHNICAL SPECIFICATION:-**

- A.** 2 Tons Split type Air Conditioner with 5 star rating with Cordless remote control(as per detail in Annexure-A) suitable for 230 volt, 50 Hz single phase AC supply with all standard accessories like connecting refrigerant tube, power supply cable, outdoor stand & drain pipe including packing, forwarding & insurance on FOR destination basis.
- B.** 2 Tons window type Air Conditioner with 2 star & above rating with Cordless remote control(as per detail in Annexure-B) suitable for 230 volt, 50 Hz single phase AC supply with all standard accessories like power supply cable including packing, forwarding & insurance on FOR destination basis.

#### **ANNEXURE-A**

#### **SPECIFICATION DETAILS FOR 2 TONS SPLIT TYPE AIR CONDITIONER**

- Split type Air Conditioners conforming to IS: 1391 (Part-2)-1992 with Amendment No. 1 to 4 with Rotary compressor using HCFC Refrigerant (R-22) suitable for wall mounting.
- Air Conditioners suitable for 230V, 50Hz single Phase AC supply shall be capable of performing the functions as cooling, dehumidifying, air circulation and filtering. The air conditioner shall be complete with automatic temperature control and cut-in and cut-out etc. for temperature range 16 to 30 degree celcius. The differential of the thermostat for cut-in and cut-out shall not be greater than +/- 1.75 degree celcius. The Air Conditioner may either be provided with adjustable step less type mechanical thermostat or electrical thermostat as per IS: 1138:1985. The ECO friendly Air Conditioners shall have ECO MARK from Bureau of Indian Standard.
- Outdoor unit of the Air Conditioners shall be fitted discharge cooled type rotary compressor operating on Refrigerant R-22 (or non CFC refrigerant R-410 in case of ECO friendly Split Type Air Conditioner) with suitable rated capacitor start electrical motor. It shall be equipped with overload protection and shall be mounted on resilient mounting quite operation.

<b>Sl no</b>	<b>Description</b>	<b>Requirement</b>	
1	Cooling Capacity Normal (Kcal/Hrs)	Better than 6000 Kcal/Hrs	
2	EEF (w/w)	3.15 w/wm or better	
3	Star Rating	5 Star	
4	Power Supply (Indoor/Outdoor) V/Hz/ph	220-240 V, 50Hz, Single Phase	
5	Capacity in Ton	02	
6	Refrigerant	R-22 / R-410	
7	Air Flow Volume (m3/h)	1100	
8	Power Consumption	Not more than 2000 Watt	
9	Operating Current	Less than 8.9 Amp	
10	Noise level(indoor) should be better than	High	50dB(A)
		Mid	45dB(A)
		Low	42dB(A)
		Outdoor	59dB(A)
11	Compressor	Rotary	

12	WARRANTY: - 18 month from the date of despatch or 12 month from the date of installation which is earlier. The compressor shall have additional warranty of 5 year (In addition to above warranty)	To be specified by the Tenderer.
13	SERVICING: - Free servicing shall be provided for 18 month from the date of despatch or 12 month from the date of installation of AC units whichever is earlier.	To be specified by the Tenderer.
14	Fins(Condenser)	To be specified by the Tenderer.
15	Fins(Evaporator)	To be specified by the Tenderer.
16	Connecting Tube	Copper Tube
17	Connecting Tube & Drain Tube length (Minimum should be 06 meters )	To be specified by the Tenderer.
18	Connecting Tube Dimension	To be specified by the Tenderer.
19	Power supply Cable (Minimum should be 06 meter)	To be specified by the Tenderer.
20	Power supply Cable Rating	Indoor & outdoor unit should be specified by Tenderer.
21	Remote	More than 10 meter remote control distance.
22	Indoor unit & Outdoor unit Dimension	To be specified by the Tenderer.
23	Filters	To be specified by the Tenderer.
24	Elegant panel design with LED/LCD central display for ID unit.	To be specified by the Tenderer.
25	Galvanised / High quality Plastic outdoor unit Anti Corrosion.	To be specified by the Tenderer.
26	Flat Panel for easy cleaning, washable plastic filter and Horizontal auto lower.	To be specified by the Tenderer.
27	<p>INSTALLATION: - The installation work at Consignee's site shall include the following works.</p> <p>(i) Mounting/Fitting indoor and Outdoor unit including brackets at the respective locations per instructed by Consignee.</p> <p>(ii) Laying refrigerant pipe of 06 meter/more length and connecting the both units after drilling hole in the wall, if required the thickness of copper tubing should not be less than 0.70mm.</p> <p>(iii) Insulating the suction pipe with expanded polyethylene foam (thermocole) of 5mm thick tubing.</p> <p>(iv) Laying 15mm Drain pipe of 6 meter/ more length to drain out the condensate water being formed in the indoor unit.</p> <p>(v) Leak testing of the entire system.</p> <p>(vi) Charging of Refrigerant gas in the unit.</p> <p>(vii) Suitable electrical wiring between indoor and outdoor unit and from indoor unit to 06 meter or up to switch. Switches/Socket/Plugs are not included in the scope of supply.</p>	Tenderer must do these works.



## ANNEXURE-B

### SPECIFICATION DETAILS FOR 2 TONS WINDOW TYPE AIR CONDITIONER

Supply, Installation, testing & Commissioning of 2 ton Window Type Air Conditioner fitted with hermetically sealed Rotary Compressors operating on Refrigerant R-22 / non CEC conforming to IS:1391(Part-I)/92(Amdn.1) capable of performing ; cooling, Dehumidifying, Air Circulating & Filtering.

Sl no	Description	Requirement	
1	Cooling Capacity Normal (Kcal/Hrs)	Better than 6000 Kcal/Hrs	
2	EEF (w/w)	2.80 W/W or better	
3	Star Rating	2 Star	
4	Power Supply (Indoor/Outdoor) V/Hz/ph	220-240 V, 50Hz, Single Phase	
5	Capacity in Ton	02	
6	Refrigerant	R-22 Refrigerant	
7	Air circulation	500CFM	
8	Power Consumption	Not more than 2200 Watt	
9	Cooling Operating Current	9.8 Amp	
10	Noise level	indoor	48 dB(A)
		Outdoor	-
11	Compressor	Rotary	
12	WARRANTY: - 18 month from the date of dispatch or 12 month from the date of installation which is earlier. The compressor shall have additional warranty of 5 year (In addition to above warranty)	To be specified by the Tenderer.	
13	SERVICING: - Free servicing shall be provided for 18 month from the date of dispatch or 12 month from the date of installation of AC units whichever is earlier.	To be specified by the Tenderer.	
14	Fins(Condenser)	To be specified by the Tenderer.	
15	Fins(Evaporator)	To be specified by the Tenderer.	
16	Power supply Cable (Minimum should be 06 meter)	To be specified by the Tenderer.	
17	Power supply Cable Rating	Indoor & outdoor unit should be specified by Tenderer.	
18	Remote	More than 10 meter remote control distance.	
19	Indoor unit & Outdoor unit Dimension	To be specified by the Tenderer.	
20	Filters	To be specified by the Tenderer.	
21	Elegant panel design with LED/LCD central display for ID unit.	To be specified by the Tenderer.	
22	Galvanised / High quality Plastic outdoor unit Anti Corrosion.	To be specified by the Tenderer.	
23	Flat Panel for easy cleaning, washable plastic filter and Horizontal auto lower.	To be specified by the Tenderer.	
24	INSTALLATION: - The installation work at Consignee's site shall include the following works. (i) Mounting/Fitting indoor and Outdoor unit including brackets at the respective locations per instructed by Consignee. (ii) Leak testing of the entire system. (iii) Drill work for Wall Mounting and passage for Wiring, Drain Pipe and Copper Tubing. (iv) Charging of Refrigerant gas in the unit. (v) Suitable electrical wiring between indoor and outdoor unit and from indoor unit to 06 meter or up to switch. Switches/Socket/Plugs are not included in the scope of supply.	Tenderer must do these works.	

**PRICE BID:-****1. PRICE:**

- (i) Bidders are required to quote their price(s) as 'FIRM'.
- (ii) The prices quoted shall be unit price for work including supply of required materials as per the tender specification at the consignee's site/store inclusive of all taxes and duties but excluding service tax.

**2. PROPER FILLING UP OF THE PRICE SCHEDULE:**

The tenderer should fill up the price schedule properly and in full in the bid sheets provided in .xls format and up-load the same without changing the file name. The tender may be rejected if the schedule of price is submitted in incomplete form.

N.B-The Bidder must fill the price bid along with the technical specification for complete contract; no partial bid or incomplete of excel sheet will be accepted.

Sl. No	Description of item /work	make	UOM	Quantity	Unit Price	Total Amount
1	2 Tons Split type Air Conditioner with 5 star rating & Cordless remote control(as per specification) suitable for 230 volt, 50 Hz single phase AC supply with all standard accessories like connecting refrigerant tube, power supply cable, outdoor stand & drain pipe including packing, forwarding & insurance on FOR destination basis.	PANASONIC / BLUE STAR / CARRIER / VOLTAS / LG/ SAMSUNG/ HITACHI/COLD AIR/LLYOD/VIDEOCON/GODREJ	Nos	39		
2	Installation Charges of Split type AC Machines		Nos	39		
3	Service tax on SI-2		Nos	39		
4	<b>Sub Total for 2 Tons Split type Air Conditioner</b>		Nos	39		
5	2 Tons window type Air Conditioner with 2 star rating & Cordless remote control(as per specification) suitable for 230 volt, 50 Hz single phase AC supply with all standard accessories like power supply cable including packing, forwarding & insurance on FOR destination basis.	PANASONIC / BLUE STAR / CARRIER / VOLTAS / LG/ SAMSUNG/ HITACHI/COLD AIR/LLYOD/VIDEOCON/GODREJ	Nos	4		
6	Installation Charges of window type AC Machines		Nos	4		
7	Service tax on SI-6		Nos	4		
8	<b>Sub Total for 2 Tons window type Air Conditioner</b>		Nos	4		
A	<b>GRAND TOTAL</b>		Nos	43		
B	<b>Connecting refrigerant tube additional requirement</b>		Mtr	Rate/meter beyond 6 meter(As per Actual)		
C	<b>Drain Pipe additional requirement</b>		Mtr	Rate/meter beyond 6 meter(As per Actual)		