



ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Odisha Undertaking)

REGD. OFFICE: JANPATH: BHUBANESWAR-751022

No.AW-LW-II-06/97 Pt./

1348

/Dated,

13/02/14

To

All Chief General Managers/
All Senior General Managers/
All General Managers /
All Dy. General Managers /
All Asst. General Managers /
All Managers (Electrical) & (Telecommunication) of field units & corporate office of OPTCL.
Superintending Engineer, (Civil) Civil Works Circle, Bhubaneswar/
Executive Engineer, (Civil) Civil Works Divn., Bhubaneswar / Burla.

Sub:- Grant of Special Casual Leave to the members (Diploma Engineers) of the Odisha State Electricity Corporations Engineer's Association.

Sir,

I am to say that the Management of OPTCL have been pleased to grant Special Casual Leave for one day i.e on 24.02.2014 to the members (Diploma Engineers) of the Odisha State Electricity Corporations Engineer's Association, Bhubaneswar who are posted in Bhubaneswar or within 150 Kms. from Bhubaneswar and two days of Special Casual Leave i.e. on 24.02.2014 & 25.02.2014 to the employees (Diploma Engineers) who are posted beyond 150 Kms from Bhubaneswar to attend the General Body Meeting and Conference of the Association on the scheduled date at Bhubaneswar.

All the Circle heads / Divisional heads / the controlling authority of Corporate office are requested to make necessary arrangements so that participation of any member should not be detrimental to the office work of the organisation.

The members (Diploma Engineers) of the Association, who desire to attend the above General Body Meeting shall have to obtain prior permission from the respective Competent Authority for grant of Special Casual Leave.

By order,

S. B. Saha

DY. GENERAL MANAGER (HRD) I.R.

Memo No.

2649

/Dated,

13/02/14

Copy to the President,, Odisha State Electricity Corporations Engineer's Association, Plot No.107/C, Acharya Vihar, Bhubaneswar-751013 for information with reference to his letter No.28 dt. 24.01.2014.

(3)

S. B. Saha

DY. GENERAL MANAGER (HRD) I.R.

Memo No.

2650

/Dated,

13/02/14

Copy submitted to the Sr. P.S. to CMD, OPTCL / P.S. to Director (HRD) / P.S. to Director (Finance) for kind information of CMD and Directors.

S. B. Saha

DY. GENERAL MANAGER (HRD) I.R.

Memo No.

2651

/Dated,

13/02/14

Copy forwarded to the DGM(I.T), OPTCL Hqrs. Office, Bhubaneswar for information and necessary action. He is requested to upload this circular in OPTCL Web site.

S. B. Saha

DY. GENERAL MANAGER (HRD) I.R.